



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/10/2018 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:40 PM

CCLC-1030

Friendship House

1300 S. Hamilton St. Dalton, GA 30720 Whitfield County
 (706) 278-8012 marythelmanorris@optilink.us

Mailing Address

PO Box 794
 Dalton, GA 30722

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Joint with: Coty Cummings

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/10/2018	Licensing Study	Good Standing	
07/19/2017	Monitoring Visit	Good Standing	
01/23/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st RT	Infants and One Year Olds	2	6	C	15	C	NA	NA	Outside, Nap
Main	2 RT Back	One Year Olds	2	7	C	10	C	NA	NA	Free Play
Main	2 RT Front	One Year Olds and Two Year Olds	2	8	C	17	C	NA	NA	Free Play
Main	3 RT	PreK	2	21	C	32	C	NA	NA	Centers
Main	4 RT	PreK	2	18	C	32	C	NA	NA	Centers
Main	5 RT	Two Year Olds and Three Year Olds	3	14	C	26	C	NA	NA	Centers
Main	6 RT	Three Year Olds and Four Year Olds	3	13	C	26	C	NA	NA	Centers
Main	Left Side		0	0	C	46	C	NA	NA	
Total Capacity @35 sq. ft.: 204						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 87						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	175	C

Comments

Follow up to the previous Monitoring Visit that was conducted on July 19, 2017 was completed on this date.

Plan of Improvement: Developed This Date 01/10/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Mary Norris, Program Official

Date

Colleen Covey, Consultant

Date

Coty Cummings, Consultant

Date



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Findings Report

Date: 1/10/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

All equipment was observed to be secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Discussed children's record requirements with the Director.

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Not Met
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Finding

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined by consultant's observation that food is being stored in containers, and plastic storage bags without being labeled as to the contents.

POI (Plan of Improvement)

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

Correction Deadline: 1/10/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	N/A
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 08/04/2016

Staff # 2	Met
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Date of Hire: 08/10/2015

Staff # 3	Met
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Date of Hire: 02/28/2005

Staff # 4	Met
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Date of Hire: 01/04/1999

Staff # 5	Met
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Date of Hire: 03/28/2007

Staff # 6	Met
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Staff # 7	Met
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Date of Hire: 07/21/2009

Staff # 8	Met
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Staff # 9	Met
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Date of Hire: 07/31/2017

Staff # 10 Met

Date of Hire: 09/14/2015

Staff # 11 Met

Date of Hire: 04/14/2016

Staff # 12 Met

Date of Hire: 10/30/2016

Staff # 13 Met

Date of Hire: 11/12/2007

Staff # 14 Met

Date of Hire: 08/14/2017

Staff # 15 Met

Date of Hire: 07/09/2012

Staff # 16 Met

Date of Hire: 10/07/1996

Staff # 17 Met

Date of Hire: 05/01/1985

Staff # 18 Met

Date of Hire: 07/31/2000

Staff # 19 Met

Date of Hire: 07/01/2015

Staff # 20 Met

Staff # 21 Met

Date of Hire: 03/28/2008

Staff # 22 Met

Date of Hire: 02/10/2017

Staff # 23 Met

Date of Hire: 10/14/1991

Staff # 24 Met

Date of Hire: 06/19/2017

Staff # 25

Met

Date of Hire: 05/08/2017

Staff Credentials Reviewed: 25**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete for all twenty five staff members employed on this date, which includes three new staff members hired since the previous visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training for the 2017 year. Health and Safety Orientation training was completed as required.

591-1-1-.31 Staff(CR)**Met****Comment**

Consultant observed staff comply with applicable laws and regulations on this date.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.