



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/4/2019    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 1:00 PM

**CCLC-1020**

**Fort Daniel Children's Academy**

2730 Braselton Hwy. Dacula, GA 30019 Gwinnett County  
 (770) 932-6200 Ftdaniel@fdca.comcastbiz.net

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/04/2019	Licensing Study	Good Standing	
12/28/2018	Incident Investigation & Follow Up	Good Standing	
07/16/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	4	C	16	C	NA	NA	Floor Play, Nap, Feeding
Main	1R	Three Year Olds	2	11	C	20	C	NA	NA	Transitioning
Main	2L	One Year Olds	1	9	C	17	C	NA	NA	Circle Time
Main	2R	Two Year Olds	2	13	C	16	C	NA	NA	Circle Time
Main	3L	Three Year Olds and Four Year Olds	2	9	C	14	C	NA	NA	Circle Time
Main	3R	PreK	3	16	C	16	C	NA	NA	Centers
Main	4L	Four Year Olds	1	7	C	26	C	NA	NA	Centers
Main	4R	PreK	2	12	C	24	C	NA	NA	Circle Time
Main	Center	PreK	20	18	C	27	C	NA	NA	Outside
Main	Dining		0	0	C	30	C	NA	NA	

Total Capacity @35 sq. ft.: 206

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 99

Total Capacity @35 sq. ft.: 206

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Left side	34	C
Main	PG Right Side	88	C

**Comments**

The purpose of this visit was to conduct a Licensing Study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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LaNita Ricks, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 2/4/2019      **VisitType:** Licensing Study      **Arrival:** 9:15 AM      **Departure:** 1:00 PM

#### CCLC-1020

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor ventilation vents in the bathrooms throughout the center for dust accumulation and clean or repair as needed.

**Correction Deadline: 2/4/2019**

#### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

#### Comment

Playground observed to be clean and in good repair.

#### Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to monitor the gum balls that have fallen from trees on the playgrounds and remove as needed to ensure they do not pose a hazard to the children.

**Correction Deadline: 2/4/2019**

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Complete documentation of transportation observed.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and staff on this date. Staff stated appropriate laundry and disinfecting procedures.

## Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 09/01/2015

Staff # 2

Met

Date of Hire: 05/18/2018

Staff # 3

Met

Date of Hire: 11/07/2017

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Staff # 4 Date of Hire: 10/02/2013	Met
Staff # 5 Date of Hire: 10/25/2018	Met
Staff # 6 Date of Hire: 08/01/1997 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 7 Date of Hire: 10/17/2011	Met
Staff # 8 Date of Hire: 08/01/2016	Met
Staff # 9 Date of Hire: 04/06/2018	Met
Staff # 10 Date of Hire: 05/12/2002	Met
Staff # 11 Date of Hire: 01/21/2009	Met
Staff # 12 Date of Hire: 07/28/2017	Met
Staff # 13 Date of Hire: 05/01/1995	Met
Staff # 14 Date of Hire: 10/08/2015	Met
Staff # 15 Date of Hire: 08/15/2018	Met
Staff # 16 Date of Hire: 10/18/2017	Met
Staff # 17 Date of Hire: 09/04/2013	Met
Staff # 18	Not Met

**Records Reviewed: 23****Records with Missing/Incomplete Components: 2**

Date of Hire: 08/12/2013

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 19

Met

Date of Hire: 10/24/2017

Staff # 20

Met

Date of Hire: 07/31/2017

Staff # 21

Met

Date of Hire: 11/01/2002

Staff # 22

Met

Date of Hire: 01/02/2009

Staff # 23

Met

Date of Hire: 07/14/2014

**Staff Credentials Reviewed: 23****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that two staff hired more than 90 days ago did not have evidence of up to date CPR / First Aid training on this date.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 3/6/2019****591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements are met.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.