



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/29/2017 **VisitType:** Complaint Investigation Follow Up **Arrival:** 2:35 PM **Departure:** 5:00 PM

**CCLC-39229**

**Kidz Palace Learning Academy**

568 N. Fairground St. Marietta, GA 30060 Cobb County  
 (770) 490-4766 yolanda\_killens@yahoo.com

**Regional Consultant**

Karen McGill  
 Phone: (770) 357-7014  
 Fax: (770) 357-7013  
 zara.handsford@decal.ga.gov

**Mailing Address**  
 568 N. Fairground Street  
 Marietta, GA 30060

**Quality Rated:** No

<u>Compliance Zone Designation</u>		
12/29/2017	Complaint Investigation Follow Up	Support
10/05/2017	Licensing Study	Good Standing
05/11/2017	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	9	C	NA	NA	Not In Use
Main	B	One Year Olds and Two Year Olds and Five Year Olds and Six Year Olds and Over	1	10	C	8	NC	NA	NA	TV, Homework
Total Capacity @35 sq. ft.:			17		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 10			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PLAYGROUND	88	C

**Comments**

A Plan of Improvement Visit was conducted on this date as a follow-up to the October 5, 2017 Licensing Study. No corrections were observed on this date. It is possible that an Enforcement Action could be warranted as a result. A one day letter was left at the center with the Director of this date in regards to a required background check.

Plan of Improvement: Developed This Date 12/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Yolanda Killens, Program Official

Date

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Karen McGill, Consultant

Date



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### Summary Report

**Date:** 12/29/2017 **VisitType:** Complaint Investigation Follow Up **Arrival:** 2:35 PM **Departure:** 5:00 PM

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The following information is associated with a Complaint Investigation Follow Up:

**Facility**

#### 591-1-1-.19 License Capacity(CR)

**Not Met**

#### Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the center was caring for 10 children in a space that was licensed for 8 children in classroom B.

#### POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 12/29/2017**

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

**Met**

**Correction Deadline: 10/5/2017**

**Corrected on 12/29/2017**

**.25(13) - The cabinet was observed latched and this classroom was not in use during the visit.**

#### 591-1-1-.26 Playgrounds(CR)

**Not Met**

#### Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there was a 24 inch gap at the bottom of the fence on the left side of the playground. In addition, the bottom of the fence was not secured.

**POI (Plan of Improvement)**

The Center will cover the gaps in the fence and will repair the porch and stairwell railing.

**Correction Deadline: 1/5/2018**

**Recited on 12/29/2017**

**Food Service**

**591-1-1-.18 Kitchen Operations**

**Not Met**

**Finding**

591-1-1-.18(9) requires cleaning materials to be stored separately from food. It was determined based on observation that an open bottle of Clorox bleach cleaning solution was stored on the food prep table in close proximity to the food.

**POI (Plan of Improvement)**

The Center will establish and maintain separate storage areas for food and cleaning materials.

**Correction Deadline: 12/29/2017**

**Recited on 12/29/2017**

**Staff Records**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one employee had not completed the required health and safety training.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 1/12/2018**

**Recited on 12/29/2017**

**Staffing and Supervision**

**Finding**

591-1-1-.32(4)(a) requires that during the early morning times of arrival and late afternoon times of departure, infants and children younger than three (3) years may be grouped with older children so long as Staff: child ratios and group size are met based on the age of the youngest child in the group. It was determined based on observation that children under three years of age were housed with children three and older in classroom B outside of the first and last hour of the day.

**POI (Plan of Improvement)**

The Center will maintain Staff:child ratios based on the youngest child in the group during early morning and late afternoon times when children younger than three years of age may be grouped with older children.

**Correction Deadline: 12/29/2017**

**Recited on 12/29/2017**