



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/11/2018 **VisitType:** Licensing Study

**Arrival:** 11:20 AM

**Departure:** 3:50 PM

**CCLC-3340**

**Cartersville Child Care, Inc**

325 Old Mill Road Cartersville, GA 30120 Bartow County  
 (770) 387-0649 cunn@cartersvillechildcare.org

**Mailing Address**

325 Old Mill Rd  
 Cartersville, GA 30120

**Regional Consultant**

Twylah Tyner

Phone: ()

Fax:

twylah.tyner@decal.ga.gov

Joint with: Jennifer Roeder

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.  <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.  <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/11/2018	Licensing Study	Good Standing	
06/27/2018	POI Follow Up	Good Standing	
06/06/2018	Complaint Closure	Deficient	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	101-1st Right	One Year Olds	3	8	C	20	C	NA	NA	Transitioning
Main	102-1st Left	Infants	4	12	C	17	C	NA	NA	Free Play,Feeding,Nap,Floor Play
Main	103-2nd Right	Three Year Olds	3	15	C	21	C	NA	NA	Nap
Main	104-2nd Left	Four Year Olds and Five Year Olds	2	15	C	19	C	NA	NA	Nap
Main	105-3rd Left	Two Year Olds	2	9	C	16	C	NA	NA	Nap
Main	111-4th Left	Three Year Olds	3	10	C	16	C	NA	NA	Nap
Main	112-3rd Right	Three Year Olds and Four Year Olds	2	9	C	19	C	NA	NA	Nap
Main	113-6th Left	One Year Olds	3	8	C	13	C	NA	NA	Nap
Main	114-5th Left	Three Year Olds	2	10	C	11	C	NA	NA	Nap
Main	115-7th Left		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 160					Total Capacity @25 sq. ft.: 0			Building capacity limited by Building Department		
Total # Children this Date: 96		Total Capacity @35 sq. ft.: 160			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of this visit was to conduct a licensing study and follow up to the previous visit on June 27, 2018.

Plan of Improvement: Developed This Date 12/11/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Cynthia Nunn, Program Official

Date

Twylah Tyner, Consultant

Date

Jennifer Roeder, Consultant

Date



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### Findings Report

**Date:** 12/11/2018 **VisitType:** Licensing Study

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#### CCLC-3340

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Technical Assistance

##### Technical Assistance

Ensure lesson plans are currently dated.

**Correction Deadline: 12/11/2018**

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

##### Comment

Monitor equipment for wear and tears.  
Ensure equipment is used according to manufacturer's guidelines.

##### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation of consultant that the middle step on the blue, red, green and yellow play set under the cover on the right, front playground was broken and posed a safety hazard.

##### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 12/11/2018**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.06 Bathrooms

Met

##### Comment

Monitor bathrooms for wear and tear. Ensure walls and floors properly maintained.

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed capacity observed to be routinely met by center.

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Technical Assistance</b>
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**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

Ensure no hazards present on playgrounds.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Ensure trash cans used for organic waste have tight-fitting lids.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Field trip documentation observed to be complete.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Not Met</b>
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**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

Monitor interior of vans for wear and tear.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of staff records by consultant that the director and two drivers had not completed two (2) hours of state-approved or state-accepted transportation training biennially.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 12/11/2018**

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.  
Observed pleasant naptime environment.

**Staff Records****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided nine file(s) for employees hired since last visit. Criminal records checks were complete.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.