



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/9/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 8:25 AM    **Departure:** 1:30 PM

**CCLC-39480**

**Practical Learning Ivy League College Preparatory Academy**

2000 Eastside Drive Conyers, GA 30013 Rockdale County  
 (770) 918-5101 practicallearning263@aol.com

**Mailing Address**  
 Same

**Regional Consultant**

LaTanya Barber-Swift  
 Phone: (470) 346-1054  
 Fax:  
 latanya.barber-swift@decal.ga.gov

**Quality Rated:**

<b>Compliance Zone Designation</b>		
12/09/2019	Complaint Closure	Good Standing
12/09/2019	Complaint Investigation & Monitoring Visit	Support
09/25/2019	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L 100	Infants	1	3	C	12	C	NA	NA	Nap,Floor Play
Main	B- 2L 150	One Year Olds	1	4	C	14	C	NA	NA	Free Play
Main	C- 3L 200	Two Year Olds	1	5	C	16	C	NA	NA	Transitioning
Main	D- 4L 250	Three Year Olds and Four Year Olds	1	11	C	24	C	NA	NA	Centers
Main	E- GYM		0	0	C	72	C	NA	NA	Not In Use
Main	F- 1R 300		0	0	C	22	C	NA	NA	Not In Use
Main	G- 2R 350		0	0	C	21	C	NA	NA	Not In Use
Main	H- 3R 400		0	0	C	21	C	NA	NA	Not In Use
Main	I- 4R 450		0	0	C	21	C	NA	NA	Not In Use
Main	J- 5R 500		0	0	C	22	C	NA	NA	Not In Use
Main	K- 6R 550		0	0	C	20	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 265

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 23

Total Capacity @35 sq. ft.: 265

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	B- Preschool	39	C
Main	C- Preschool / School Age	57	C
Main	D- School Age	206	C
Main	Infants/Toddlers	50	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Netty M. Brown, Program Official

Date

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LaTanya Barber-Swift, Consultant

Date



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### Findings Report

**Date:** 12/9/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:25 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the window was broken on the outside of the school age classroom.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 12/9/2019**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Correction Deadline: 12/9/2019**

Corrected on 12/9/2019

.26(4) - The previous citation was corrected on this date. The red external fence was repaired.

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there was an active ant bed on the preschool/school age playground. It was further determined that there was chipping paint on the sprinkler structure on the school age playground. It was even further determined that the mats around the fire engine structure on the infants/toddlers playground had folded edges that could pose a tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 12/9/2019**

<b>Health and Hygiene</b>
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591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Please ensure lids remain on trash containing organic waste.

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591-1-1-.20 Medications(CR) Met

**Correction Deadline: 9/25/2019**

Corrected on 12/9/2019

.20(1) - The previous citation was corrected on this date. The medication forms reflected that the children were given medication as instructed by the parents.

<b>Safety</b>
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591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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591-1-1-.36 Transportation(CR) Met

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

<b>Sleeping &amp; Resting Equipment</b>
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that one of twelve cribs in room A-1L 100 did not have a tight-fitting sheet on the crib.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 12/9/2019**

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 2**

Staff # 8 Not Met

Date of Hire: 10/28/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff #8 hired on, October 28, 2019, did not submit a Records Check Application prior to being present at the Center while children were present, the staff was observed in the one-year-old classroom. It was further determined based on review of records that staff #12, did not submit a Records Check Application prior to being present at the Center while children were present, the staff was observed in the infant classroom.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will submit applications] to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will submit applications to ensure the CRC rules are maintained.

**Correction Deadline: 12/9/2019**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff #8 hired on, October 28, 2019, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while children were present, the staff was observed in the one-year-old classroom. It was further determined based on review of records that staff #12, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while children were present, the staff was observed in the infant classroom.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will abide by the rules to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will abide by the rules to ensure the CRC rules are maintained.

**Correction Deadline: 12/9/2019**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff #8 hired on October 28, 2019, did not have the requested portability to work in the facility. It was further determined that staff #12, did not have the requested portability to work in the facility.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will request portability to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will request portability to ensure CRC rules are maintained.

**Correction Deadline: 12/9/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**The following information is associated with a Complaint Investigation Visit:**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 9/25/2019**

**Corrected on 12/9/2019**

**.32(1) - The previous citation was corrected on this date. All of the classrooms that were used were within ratio.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 9/25/2019**

**Corrected on 12/9/2019**

**.32(7) - The previous citation was corrected on this date. The children were supervised in the classrooms.**