



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/29/2017 **VisitType:** Licensing Study

Arrival: 8:50 AM

Departure: 12:55 PM

CCLC-17000

The Preschool at Second-Ponce

2715 Peachtree Road NE Atlanta, GA 30305 Fulton County
 (404) 591-4374 mmaxwell@spdl.org

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

2715 Peachtree Road
 Atlanta, GA 30305

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/29/2017	Licensing Study	Good Standing	
11/27/2017	Complaint Closure	Good Standing	
10/05/2017	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Down: K 117		0	0	C	10	C	NA	NA	Not In Use
Main	1R-Up: M 204	Two Year Olds	2	7	C	12	C	NA	NA	Art
Main	2R-Up: L 202	Two Year Olds	2	7	C	12	C	NA	NA	Art,Free Play
Main	3R-Up: N 201	Three Year Olds	1	4	C	14	C	NA	NA	Centers
Main	4R-Up: O 203	Three Year Olds	2	9	C	14	C	NA	NA	Centers
Main	5R-Up: P 205	Four Year Olds	2	14	C	14	C	NA	NA	Centers
Main	6R-Down: A 102		0	0	C	9	C	NA	NA	Not In Use
Main	6R-Up: Q 207		0	0	C	14	C	NA	NA	Not In Use
Main	7L-Down: F 103		0	0	C	9	C	NA	NA	Not In Use
Main	7R-Up: R 209	One Year Olds	2	7	C	13	C	NA	NA	Free Play
Main	9R-Up: S 213		0	0	C	12	C	NA	NA	Not In Use
Main	Library-Room 215		0	0	C	15	C	NA	NA	Not In Use
Main	Room 216 Upstairs		0	0	C	12	C	NA	NA	Not In Use
Main	Room 313-Playroom		0	0	C	30	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 190						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 48						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	B: Infant/Todd	15	C
Main	Preschool	59	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on March 30, 2017.

Consultant provided forms for Fire Drill documentation, First Aid Kit Checklist, Staff Orientation, Employee Documentation Record, Emergency Plan Template and Staff Training Guide on this date with the Director.

Plan of Improvement: Developed This Date 11/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Mary Hunter Maxwell, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Consultant discussed with the Director to ensure cabinets are locked at all times while children in care on this date.

Correction Deadline: 11/29/2017

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Per discussion with the Director the program does not administer medication at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Technical Assistance

591-1-1-.21(1)(p) - Consultant discussed updating Emergency Plan on this date with the Director.

Correction Deadline: 12/4/2017

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant's observations the center did not have documentation of monthly fire drills conducted on this date.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 12/4/2017

591-1-1-.27 Posted Notices **Met**

Comment

Reminder-Signs Posted/Up to Date

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	Met
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The program does not participate in resting activities. The children dismiss at 12:30 p.m. daily.

Staff Records

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal Records Check complete for all staff on this date.

Comment

The Director provided six new employee files hired since last visit on this date.

591-1-1-.14 First Aid & CPR	Met
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Comment

Observed-100% Certified First Aid & CPR

Comment

Reminder-Replace/Add Item

591-1-1-.33 Staff Training	Met
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Comment

Observed - Documentation Of Training for 2016 on this date.

Comment

Health/Safety training reminder for all new hires within the first 90 days of hire.

591-1-1-.31 Staff(CR)	Met
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Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision