

#### Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/28/2018 VisitType: Licensing Study

Arrival: 1:45 PM

Departure: 2:45 PM

# FR-000012335 Robinson, Tracee L.

3495 CALUMET ROAD Decatur, GA 30034 DeKalb County (404) 343-4031 tlc.lc.family@gmail.com

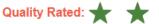
# Regional Consultant

Ashia Jackson

Phone: (770) 357-7070 Fax: (770) 357-7069 ashia.jackson@decal.ga.gov

Mailing Address 3495 CALUMET ROAD

DECATUR, GA 30034



			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good			
11/28/2018	Licensing Study		standing, support, and deficient.			
04/05/2018	Monitoring Visit	Good Standing	<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.			
10/19/2017	Licensing Study	Good Standing	Support - Program performance is demonstrating a need for improvement in meeting rules.			
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.			

#### Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	1	1	0	0	0
Total Under 18 Years	1			-	•
		<u></u>			

Children Present: 1

Caregivers/Helpers Present: 2

Total Children: 1

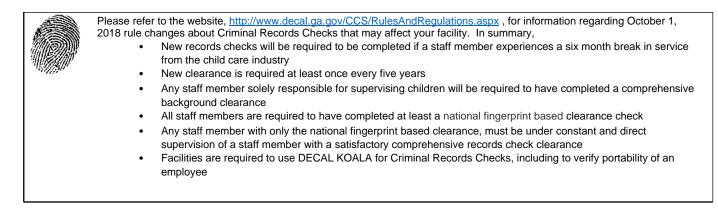
Total Caregivers/Helpers: 1

#### Comments

On this date a one day letter was left with the provider. Please ensure that all resident in the home over the age of 17 has a satisfactory comprehenive records check.

Plan of Improvement: Developed This Date 11/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

**Refutation Process:** 

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date

2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached

3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <u>http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</u>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





#### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Tracee Robinson, Program Official

Date

Ashia Jackson, Consultant

Date

2 Martin Luther	Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV Findings Report					
Date: 11/28/2018 VisitType: Licensing Study	Arrival:	-	Departure: 2:45 PM			
	Anivai.	-	•			
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Mailing Address 3495 CALUMET ROAD DECATUR, GA 30034						
The following information is associated with a Licensing	Study:					
		Activiti	es and Equipmen			
290-2-312 Equipment and Supplies(CR)			Me			
<b>Comment</b> Toys and equipment observed to be clean and safe from haz	ardous cond	litions.				
290-2-319 Infant-Sleeping Safety Requirements(CR)			Me			
<b>Comment</b> Currently there are no children enrolled in the program. (This	s rule was no	ot evaluated	on this date)			
290-2-307 Swimming Pools & Water-related Activities(C			Me			
<b>Comment</b> Home does not provide swimming activities.						
			Facilit			
290-2-311 Physical Plant - Safe Environment(CR)			Me			
<b>Comment</b> No hazards observed accessible to children on this date.						
290-2-313 Physical Plant-Structural/Mechanical(CR)			Me			
<b>Comment</b> The Home appears clean and free from hazards.						
290-2-313 Playgrounds(CR)			Me			
<b>Comment</b> The outside area appears clean and well maintained.						
		н	ealth and Hygien			

# 290-2-3-.11 Children's Health and Hygiene(CR)

# Comment

Staff state proper knowledge of diapering procedures.

# 290-2-3-.11 Diapering Areas & Practices(CR)

# Comment

Staff state proper knowledge of diapering procedures.

# 290-2-3-.11 Medications(CR)

# Comment

Discussed proper medication documentation and procedures.

# 290-2-3-.04 Application Requirements(CR)

# Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

# 290-2-3-.11 Animals

# Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on documentation reviewed that vaccinations for the dog that was present in the home.

#### **POI (Plan of Improvement)**

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

# Correction Deadline: 11/28/2018

# 290-2-3-.11 Discipline(CR)

#### Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

# 290-2-3-.11 Transportation(CR)

#### Comment

The provider does not provide routine transportation.

#### Met

# Met

Met

# Licensure

Safety and Discipline

Met

# Not Met

Met

Met

**Staff Records** 

# 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

# Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on documentation reviewed that the provider did not have a satisfactory comprehensive background check on file. The provider had not submitted the application to complete fingerprints. The provider has a DHR national fingerprint on file.

#### POI (Plan of Improvement)

The Home Provider will ensure that every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

#### Correction Deadline: 11/28/2018

# Finding

290-2-3-.21(1)(h) requires that every Provider receive a satisfactory Comprehensive Records Check Determination before October 1, 2018. It was determined based on documentation reviewed that the provider did not have a satisfactory comprehensive records check on file at the center. The provider has a DHR national records check issued by Bright from the Start.

# POI (Plan of Improvement)

The Provider will immediately obtain a satisfactory Comprehensive Records Check Determination.

# Correction Deadline: 11/28/2018

# 290-2-3-.07 Staff Qualifications(CR)

#### Comment

Staff observed to be compliant with applicable laws and regulations.

### 290-2-3-.07 Staff Training

#### Finding

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined based upon consultant's observation, that the provider did have proof of completing the required health and safety training on this date.

#### POI (Plan of Improvement)

The Provider will complete the required training and will ensure any Employees complete the training. The Provider will develop a plan to ensure that any new Employees complete the training as required.

#### Correction Deadline: 12/12/2018

#### Recited on 11/28/2018

Not Met

Met

# Finding

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on documentation reviewed that the provider did not have documentation of completing the required annual ten hairs of training.

#### POI (Plan of Improvement)

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

#### Correction Deadline: 12/28/2018

# **Staff:Child Ratios and Supervision**

# 290-2-3-.07 Staff:Child Ratios(CR)

#### Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

#### 290-2-3-.07 Supervision(CR)

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Met

Met