



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/20/2017 **VisitType:** Licensing Study

**Arrival:** 9:15 AM

**Departure:** 10:30 AM

**CCLC-23312**

**Brantley County Head Start**

125A Bryan Street Nahunta, GA 31553 Brantley County  
 (912) 462-5520 lwilson@myactionpact.org

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@decal.ga.gov

**Mailing Address**

P. O. Box 1965  
 Waycross, GA 31502

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/20/2017	Licensing Study	Good Standing	
05/03/2017	Monitoring Visit	Good Standing	
09/28/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	17	C	NA	NA	Not In Use
Main	B		0	0	C	19	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	81	C

**Comments**

This Licensing Study is the first regulatory visit for Brantley County Head Start this 2017 - 2018 fiscal year.

The center currently has a two-star Quality Rating.

No children are present during this visit and are out for Thanksgiving Holidays.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Lindsay Wilson, Program Official

Date

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Connie Boatright, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

The consultant observed a variety of age appropriate activities through out the center.

**Correction Deadline: 11/20/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

**Comment**

Parent Agreements Obtained/Completed

**Comment**

Parent Authorizations Obtained/Completed

### Facility

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<b>591-1-1-.06 Bathrooms</b>	<b>Met</b>
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**Comment**

Observation-Clean and Well Maintained

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed Capacity Routinely Met

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

Observation-Center Clean/Well Maintained

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

Observation-Clean/Good Repair

**Correction Deadline: 5/15/2017**

**Corrected on 11/20/2017**

**.26(6) - The previous citation is observed to be corrected on this date. The consultant also observed that the center has added more playground equipment to the child play area.**

<b>Food Service</b>
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<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
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**Comment**

Menu Meets USDA Guidelines

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<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
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**Comment**

Kitchen Appears Clean/Well Organized

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff Stated Proper Knowledge

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

The staff stated proper hand washing techniques.

**Correction Deadline: 11/20/2017**

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

The center director stated currently no medications are administered.

<b>Policies and Procedures</b>
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<b>591-1-1-.21 Operational Policies &amp; Procedures</b>	<b>Met</b>
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**Comment**

591-1-1-.21(3) - The consultant observed a thoroughly documented fire drill log posted on the parent bulletin board.

Correction Deadline: 11/25/2017

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591-1-1-.22 Parental Access	Met
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**Comment**

591-1-1-.22 - The consultant observed the parental access notice to be posted on the parent bulletin board.

Correction Deadline: 11/20/2017

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591-1-1-.27 Posted Notices	Met
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**Comment**

Observed-All Notices Posted

	<b>Safety</b>
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591-1-1-.05 Animals	Met
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**Comment**

No Animals Kept

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591-1-1-.11 Discipline(CR)	Met
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**Comment**

The center director stated discussion and redirection are the only forms of discipline used.

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591-1-1-.13 Field Trips(CR)	Met
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**Comment**

No Field Trips at This Time

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591-1-1-.36 Transportation(CR)	Met
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**Comment**

No Routine Transportation Provided

	<b>Sleeping &amp; Resting Equipment</b>
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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**Comment**

Correct number of mats; disinfecting discussed

	<b>Staff Records</b>
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591-1-1-.09 Criminal Records Check(CR)	Met
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**Comment**

Criminal Records Check complete

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591-1-1-.14 First Aid & CPR	Met
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**Comment**

Observed-100% Certified First Aid & CPR

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591-1-1-.33 Staff Training	Met
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**Comment**

Observed - Documentation Of Training

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**591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Children are not present during today's visit and out for Thanksgiving Break.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Children are not present during today's visit and are out for Thanksgiving Break.