



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/19/2018 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 2:00 PM

CCLC-46584

Providence Academy

7355 Tribble Gap Rd. Alto, GA 30510 Hall County
 (770) 869-3422 providenceacademy2016@gmail.com

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

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octavia.humphrey@decal.ga.gov

Joint with: Candace Gilbert

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/19/2018	Licensing Study	Good Standing	
01/19/2018	Licensing Study	Good Standing	
09/18/2017	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - Toddler	One Year Olds and Two Year Olds	2	16	C	16	C	NA	NA	Free Play, Transitioning
Main	Room B - Private Pre-K	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	7	C	18	C	NA	NA	Outside
Main	Room D - Infants		0	0	C	6	C	NA	NA	
Main	Room E - GA Pre-K		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 59					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 59			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Preschool - School Age	37	C
Main	Playground B - Infant - Toddler	13	C

Comments

The purpose of this visit was to follow-up from the previous visit on January 19, 2018. The purpose of today's visit was to conduct a licensing study. Consultant left a One day letter with Provider.

Plan of Improvement: Developed This Date 11/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Leanna Davidson, Program Official

Date

Octavia Humphrey, Consultant

Date

Candace Gilbert, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(1) - Consultant discussed with Provider to ensure all lesson plans to be dated.

Correction Deadline: 11/19/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed equipment and furniture to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Provider stated that center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 1/19/2018

Corrected on 11/19/2018

.08(1) - Based on Consultant's review of records, five of five records reviewed were completed on this date.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The program has the following capacity limitations:

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25(13) - Consultant discussed with Provider about staff heating pad .

Correction Deadline: 11/19/2018**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on Consultant observation that a can of air freshener aerosol was located in a child's diapering bag in classroom A-Toddler that was accessible to children. Additionally in Room A- Toddler consultant observed paint chipping from the wall located underneath the Parent Board that is accessible to children

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/19/2018**Correction Deadline: 1/19/2018****Corrected on 11/19/2018**

.25(3) - Based on Consultant observation of the Georgia Pre-K classroom's bathroom the plastic baseboard was in good repair.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant observation that there was less than six inches of resilient surface around the fall zone of the slide on the main playground. Resilient surface was present but there were some spots with no resilient surface. There was not enough resilient surface to redistribute to meet rule. It was determined based on the Consultant observation that there were less than 6 inches of resilient surfacing underneath the merry-go-round and the Slide..

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 12/10/2018**Recited on 11/19/2018****Correction Deadline: 1/19/2018****Corrected on 11/19/2018**

.26(9) - Based on Consultant observation there were no exposed concrete with sharp edges underneath the red stools on the main playground on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Consultant observed lunch being served and to match the posted menu on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Consultant observed kitchen to be clean and well organized on this date.

Correction Deadline: 1/19/2018

Corrected on 11/19/2018

.18(8) - Based on Consultant observation that the food in the freezer outside of the original packaging was labeled.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Consultant observed staff to state proper knowledge of the diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Consultant observed staff to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 1/29/2018

Corrected on 11/19/2018

.36(3)(a-b) - Provider stated that they are no longer providing transportation.

Correction Deadline: 1/20/2018

Corrected on 11/19/2018

.36(4)(b) - Provider stated that they are no longer providing transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant nap time environment observed in Room - A Toddler. No infants were present on this date. Discussed safe sleep with Director.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the review of staff records that One of Eight staff members did not have a satisfactory criminal background check on file on this date. Consultant left a one day letter. Consultant offered TA to provider regarding submitting records check application to Decal Koala. .

POI (Plan of Improvement)

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

Correction Deadline: 11/19/2018

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center.

Comment

Consultant observed evidence of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records by consultant that one employee did not have proof of completion of health and safety orientation within 90 days of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 12/3/2018**Recited on 11/19/2018****Correction Deadline: 2/18/2018****Corrected on 11/19/2018**

.33(4) - Based on Consultant's review of Staff records the required first year training was completed on this date.

591-1-1-.31 Staff(CR)**Met****Correction Deadline: 1/19/2018****Corrected on 11/19/2018**

.31(2)(b)2. - Based on Consultant's review of records that lead teachers did meet the minimum educational requirements on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.