



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2016 **VisitType:** Monitoring Visit

Arrival: 1:45 PM

Departure: 4:45 PM

CCLC-894

La Petite Academy - Lee

1806 Lee Rd. Lithia Springs, GA 30122 Douglas County
 (770) 732-8827 7415@lapetite.com

Regional Consultant

Patty Malone

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coty.cummings@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/15/2016	Monitoring Visit	Good Standing	
05/06/2016	Incident Investigation	Good Standing	
02/18/2016	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L	Two Year Olds	2	15	C	15	C	NA	NA	Transitioning, Nap
Main	Room B - 2nd Left	PreK	2	20	C	33	C	33	C	Story, Circle Time
Main	Room C - 3rd Left	Three Year Olds	1	15	C	20	C	NA	NA	Nap
Main	Room D - 3rd Right	PreK	2	21	C	31	C	31	C	Circle Time
Main	Room E - 2nd Right	Infants and One Year Olds	1	5	C	10	C	NA	NA	Snack, Floor Play
Main	Room F - 1st Right	One Year Olds	1	8	C	16	C	NA	NA	Snack
Main	Room G - Front Center	Three Year Olds and Four Year Olds and Five Year Olds	1	14	C	21	C	21	C	Snack, Transitioning
					Total Capacity @35 sq. ft.: 146	Total Capacity @25 sq. ft.: 146				
Total # Children this Date: 98			Total Capacity @35 sq. ft.: 146			Total Capacity @25 sq. ft.: 146				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - Infant	3	C
Main	Area B - Toddler Yard	17	C
Main	Area C - Lower Yard	56	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Olythia Ford, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 2/18/2016

Corrected on 11/15/2016

.12(2)(a) - This citation was observed to be corrected on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

The consultant discussed the maintenance of the posts on the swings on the lower playground.

Correction Deadline: 3/3/2016

Corrected on 11/15/2016

.26(8) - This citation was observed to be corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing

591-1-1-.20 Medications(CR) **Met**

Correction Deadline: 2/18/2016

Corrected on 11/15/2016

.20(1) - This citation was observed to be corrected on this date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **N/A**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that a transportation form for the week of November 7, 2016 did not have a mark or symbol to account for the loading or unloading of eight children on an afternoon route on November 11, 2016.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 11/16/2016

Finding

591-1-1-.36(7)(c)3. i-iii requires that the driver or other designated person document in writing the time of arrival and departure (i) each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center;(ii)each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; (iii) each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the center had a transportation form for the week of November 7, 2016 that did not have the arrival and departure times documented for the afternoon bus route on November 11, 2016.

POI (Plan of Improvement)

The center will ensure that each time of arrival and departure is documented by the driver or designated person.

Correction Deadline: 11/16/2016

Finding

591-1-1-.36(7)(d) requires the vehicle be thoroughly checked first by a designated Staff person who was present on the vehicle during the trip and then by a second designated Staff person, who may or may not have been present on the vehicle during the trip. After checking the vehicle, each Staff person must sign the passenger transportation checklist(s) indicating that all the children have exited the vehicle. It was determined based on a review of records that the center had one transportation form for the week of November 7, 2016 that did not have signatures documenting a first or second check of the bus on November 11, 2016.

POI (Plan of Improvement)

The center will ensure that the vehicle is thoroughly checked by a staff person who was present on the vehicle during the trip and also checked by a second staff person.

Correction Deadline: 11/16/2016

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Staff stated proper SIDS practices

Staff Records

591-1-1-.09 Criminal Records Check(CR) Met

Comment

The director provided five files for staff hired since last visit. Criminal record checks were observed to be complete.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) Met

Comment

Observed-Adequate Supervision