



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/14/2017 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 10:45 AM

CCLC-25496

Starlight Academy, INC

109 Carl Cedar Hill Rd. Winder, GA 30680 Barrow County
 (770) 307-0034 starlightacademy@windstream.net

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 11/14/2017 | Licensing Study | Good Standing | |
| 05/05/2017 | Licensing Study | Good Standing | |
| 12/16/2016 | Monitoring Visit | Good Standing | |

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------|---------------------------|--------------------------------|----------|-------------------------------|-------------------------------|--------------|------------|--------------|----------------------|
| Main | A 1L | Infants and One Year Olds | 1 | 6 | C | 11 | C | NA | NA | Floor Play,Nap |
| Main | B 2L | One Year Olds | 1 | 7 | C | 14 | C | NA | NA | Floor Play,Diapering |
| Main | C 3L | Two Year Olds | 1 | 10 | C | 16 | C | NA | NA | Floor Play,Diapering |
| Main | D 1R | | 0 | 0 | C | 20 | C | NA | NA | |
| Main | E 2R | Three Year Olds | 1 | 10 | C | 20 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 81 | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 33 | | | Total Capacity @35 sq. ft.: 81 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | PG B | 24 | C |
| Main | PGA | 34 | C |

Comments

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Plan of Improvement: Developed This Date 11/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Rani Achaibar, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant observation that up to date lesson plans were not available or posted for the toddler or two year-old classrooms.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 11/14/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that an area of the wall in the two year-old classroom had a scrape/hole where sheetrock was exposed, and the door frame in the two year-old classroom to the outside area was stained with an accumulation of brown dirt and in need of cleaning.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 11/14/2017

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 5/15/2017****Corrected on 11/14/2017**

.26(6) - Correction of the previous citation in that safety straps were observed to be in good repair for all bucket swings on the playground.

Correction Deadline: 5/5/2017**Corrected on 11/14/2017**

.26(8) - Correction of the previous citation in that the consultant observed there to be no broken toys on the playgrounds, and the picnic tables were observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 5/5/2017****Corrected on 11/14/2017**

.15(4) - Correction of the previous citation in that consultant observed all feeding chairs to have safety straps attached and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Provider is not currently dispensing medication.

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

| |
|---|
| Sleeping & Resting Equipment |
|---|

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Comment

Discussed-SIDS/Infant Sleeping Position

Technical Assistance

591-1-1-.30(4) - Consultant discussed with provider to ensure all mats are stored with the sheets not touching each other to maintain cleanliness and good hygiene.

Correction Deadline: 11/14/2017

| |
|----------------------|
| Staff Records |
|----------------------|

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 5/5/2017

Corrected on 11/14/2017

.09(1)(d) - Correction of the previous citation in that consultant observed completed criminal records checks for all employees.

Correction Deadline: 5/5/2017

Corrected on 11/14/2017

.09(1)(e) - Correction to the previous citation in that the consultant observed completed criminal records checks for all employees.

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that three out of seven employees did not have evidence of completing Health and Safety Training Orientation.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 12/14/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements met.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff