



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/12/2019 **VisitType:** Complaint Investigation **Arrival:** 10:25 AM **Departure:** 1:10 PM
 Follow Up

CCLC-1232

Cozy West Childcare & Learning Center

1263 Augusta West Pky Augusta, GA 30909 Richmond County
 (706) 650-0232 ebrahimia@comcast.net

Regional Consultant

Melyn Smith
 Phone: (706) 855-3455
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 melyn.smith@decal.ga.gov

Mailing Address

4377 B. Deerwood Lane
 Evans, GA 30809

Quality Rated: ★

Compliance Zone Designation		
11/12/2019	Complaint Investigation Follow Up	Good Standing
11/12/2019	Complaint Closure	Good Standing
07/17/2019	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back	PreK	2	15	C	38	C	NA	NA	Nap
Main	First Left	Two Year Olds	2	16	C	28	C	NA	NA	Nap
Main	First Right	Infants and One Year Olds	2	8	C	11	C	NA	NA	Nap, Floor Play, Feeding
Main	Second Left	Three Year Olds and Four Year Olds	2	20	C	32	C	NA	NA	Nap
Main	Second Right	One Year Olds	1	8	C	22	C	NA	NA	Nap
					Total Capacity @35 sq. ft.: 131		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 131			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play A	48	C
Main	Play B	128	C
Main	Play C	57	C

Comments

Plan of Improvement: Developed This Date 11/12/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Antoinette Bennett, Program Official

Date

Melyn Smith, Consultant

Date



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Summary Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 7/15/2019

Corrected on 11/12/2019

.25(13) - Previous citation corrected, based on observation, in that no hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 7/29/2019

Corrected on 11/12/2019

.26(8) - Previous citation corrected, based on observation, in that climbing and swinging equipment was observed to have the required amount of resilient surface beneath the equipment and in the fall zones on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 7/20/2019

Corrected on 11/12/2019

.21(3) - Previous citation corrected, based on review of records, in that the Center had documentation for conducting emergency drills as required on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 7/17/2019

Corrected on 11/12/2019

.30(1)(b)3 - Previous citation corrected, based on observation, in that the Center had sheets or similar coverings for mats on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 1

Staff # 13

Not Met

Date of Hire: 10/10/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined, based on review of records, that Staff #13 hired October 10, 2019, and was observed to be caring for three-year-old children in the Second Left classroom without a current satisfactory Comprehensive Criminal Records Check Determination Letter on file on this date. The staff person completed the fingerprinting process on October 2, 2019 and an application was submitted in DECAL KOALA on October 3, 2019.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 11/13/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.