



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/9/2018 **VisitType:** Initial Licensing Study **Arrival:** 8:45 AM **Departure:** 1:45 PM

CCLC-50154

Happy Haven Childcare

2055 Rockbridge Road, SW Suite #100 Stone Mountain, GA 30087
 Gwinnett County
 (678) 826-2827 admin@happyhavendaycare.com

Mailing Address
 Same

Regional Consultant

Tamra Thomas
 Phone: (770) 405-7962
 Fax: (404) 591-6172
 tamra.thomas@dec.al.gov

Quality Rated: ★ ★ ★

Compliance Zone Designation		
11/09/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Right		0	0	C	8	C	NA	NA	
Main	2nd Back right		0	0	C	13	C	NA	NA	
Main	A-1st Left		0	0	C	4	C	NA	NA	
Main	B- Middle		0	0	C	9	C	NA	NA	
Total Capacity @35 sq. ft.: 34					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 34			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Playground	Main back	12	C

Comments

The purpose of the visit was to conduct a change of ownership initial licensing visit. The provider was issued permission to operate. The providers current permit expire November 15, 2018.

The provider was not serving children during this visit today.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Andrea Hudson, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) The consultant observed lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The center has varied play and learning equipment available.

Correction Deadline: 11/9/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. The consultant discussed with the provider to ensure any equipment of weight or mass is secured to ensure the equipment does not pose a tipping hazard.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. The provider will contact her regional consultant before swim activities are provided to ensure all DECAL rules and regulations are followed.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

591-1-1-.08(6) The consultant observed the center's daily arrival and departure form to ensure DECAL requirements are met. The provider will ensure the arrival/departure form shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request.

Correction Deadline: 11/9/2018

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

The provider has a licensed capacity of thirty-four (34) children based on thirty-five square feet per child. The consultant discussed movement of children to maintain capacities.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

The consultant discussed with the provider to be mindful to keep items that pose a hazard inaccessible to children, such as the open office area leading to classrooms. In addition, the consultant discussed ensuring doors other than the kitchen door be latched or locked so children cannot wander into those areas.

Comment

Center appears clean and well maintained. The consultant discussed with the provider to ensure the ceiling tiles are monitored for open spaces and stains.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. The consultant discussed with the provider to conduct daily checks of the playground to ensure the blue car does not have peeling paint, and to ensure no fallen pine cones, sticks and pine straw are accessible to the children.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that infant feeding forms are updated regularly. The consultant discussed with the provider to ensure infant feeding chairs are available for each child being fed who cannot sit unassisted at a table with the required safety straps and a surface free of cracks.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation, classroom B one-two year olds does not have ventilation or a window for diapering. This room was re-assigned during the change of ownership initial licensing visit to ensure the children had a restroom within the required distance.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area. The provider stated, a ventilation fan will be added above or adjacent to the changing table.

Correction Deadline: 11/23/2018

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures. The consultant discussed with the provider to ensure medication is received in the original container as prescribed by the doctor.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The consultant discussed with the provider to conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 11/14/2018

591-1-1-.27 Posted Notices**Met****Comment**

Observed the required posted notices. The provider will print the current rules and regulation handbook dated October 1, 2018.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time. The consultant discussed with the provider to ensure the regional consultant is contacted before field trips are provided to review DECAL requirements.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation. The consultant discussed with the provider to contact the regional consultant before transportation is added and to ensure the required DECAL rules and regulations are followed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The consultant observed the provider to have a total of four cribs that meet CPSC standards. Two cribs were stamp dated June 15, 2012, and two cribs had manufacturer paperwork confirming date of June 8, 2012. The provider will ensure that cribs/cots are labeled for individual use. The provider has the correct number of cots/ mats, sheets and blankets on this date. Cleaning and disinfecting of mats were discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed with the provider to ensure any new lead teacher enrolled in a program must have a signed action plan that meet DECAL requirement to ensure proof of enrollment is on file within six months of hire, and completion of the program within 18 months of hire date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.