



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/9/2017    **VisitType:** Licensing Study    **Arrival:** 11:45 AM    **Departure:** 4:35 PM

**CCLC-39705**

**Little Linguists Decatur**

141A Sams Street Decatur, GA 30030 DeKalb County  
 (404) 370-3828 littlelinguistspreschool@gmail.com

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
 Fax: (678) 891-5618  
 chrische.walker@decal.ga.gov

**Mailing Address**

1460 East Cleveland Ave.  
 East Point, GA 30344

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/09/2017	Licensing Study	Good Standing	
02/14/2017	Monitoring Visit	Good Standing	
08/04/2016	Initial Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- Infants	Infants and One Year Olds	2	4	C	11	C	NA	NA	Floor Play
Main	C- 1's/2's	Two Year Olds	1	5	C	17	C	NA	NA	Nap
Main	D-3's	Three Year Olds	1	10	C	17	C	NA	NA	Nap
Main	E-2's	Three Year Olds and Four Year Olds and Five Year Olds	1	7	C	13	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 58

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 26

Total Capacity @35 sq. ft.: 58

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- 6 wks-18mth	8	C
Main	Playground B- Preschool-School age	144	C

**Comments**

The purpose of today's visit was to conduct a Licensing Study and to follow up from previous visit on February 14, 2027. Consultant discussed Emergency Preparedness Plan and Checklist for Fire Drills. A one day letter was left.

Plan of Improvement: Developed This Date 11/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Martha Rodriguez, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 11/9/2017    **VisitType:** Licensing Study    **Arrival:** 11:45 AM    **Departure:** 4:35 PM

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.03 Activities****Met****Comment**

Great November 6-13th lesson plans in classrooms.

**Correction Deadline: 11/9/2017**

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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout Program.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

No Swimming Activities Provided

<b>Children's Records</b>
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**591-1-1-.08 Children's Records****Met****Comment**

Observed-Records Complete/Well Organized. Great job!

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Observation-Clean and Well Maintained

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on consultant's observation that a tube of destin cream, two bottles of sunscreen, two tubes of diaper cream, and two bottles of magic stick diaper balm were located in the far left girls bathroom at the end of the facility's hallway on a lower right shelf accessible to children.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will store hazardous items out of reach of children.

**Correction Deadline: 11/9/2017****Recited on 11/9/2017****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that the third stall in the girls bathroom on back left had a cracked tank top on the left side. It was also determined that the first two stalls in girls bathroom had missing protective caps on the base of the toilets. It was further determined that the boys bathroom on left side of hallway had two protective caps missing on the middle stall on the base of the toilets.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 11/30/2017****Correction Deadline: 2/17/2017****Corrected on 11/9/2017**

The previous citation has been corrected on this date. Consultant observed kitchen area and hallway storage closets to be latched and closed.

**Correction Deadline: 2/14/2017****Corrected on 11/9/2017**

The previous citation has been corrected on this date. Consultant observed classrooms to have protective caps on electrical outlets. Consultant also reminded Front Office Manager to carry extra ones in classrooms just in case one falls out.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed-Fluff/Redistribute Surface

**Technical Assistance**

591-1-1-.26(4) - Please make sure all panels of fences are in good condition.

**Correction Deadline: 11/9/2017****Correction Deadline: 2/24/2017****Corrected on 11/9/2017**

The previous citation has been corrected. Consultant observed the large play structure to be fenced off away from playground B.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines. Great job posting menus in classrooms and in kitchen area. Program uses a catering service to provide food for children.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing after children used the bathrooms.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

Per Front Office Manager, medication is not administered to children at this time.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Great job conducting fire drills. Consultant observed program to have a schedule of fire drills.

**Correction Deadline: 11/14/2017**

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Reminder-Signs Posted/Up to Date. Great job on posted notices. Consultant reminded front office manager to post an updated list of administrators in charge and an extra no smoking sign near entrance.

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**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

No Routine Transportation Provided

## Sleeping & Resting Equipment

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### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Observed-Pleasant Naptime Environment

**Comment**

Consultant observed six cribs in the Blue Violet Infant Room.

**Correction Deadline: 11/9/2017**

**Correction Deadline: 2/14/2017**

**Corrected on 11/9/2017**

The previous citation was corrected on this date. Consultant did not observe any infants asleep in a car safety seat in Classroom B-Blue Violet Infant Classroom.

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## Staff Records

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### 591-1-1-.09 Criminal Records Check(CR)

Not Met

**Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of records that one employee hired on August 16, 2017 did not meet a satisfactory records check determination due to an incomplete application. Employee did have a local background records check for facility, but failed to check box on application for all residing areas in the last five years.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 11/30/2017**

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### 591-1-1-.14 First Aid & CPR

Met

**Comment**

Observed-100% Certified First Aid & CPR. Great job!

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### 591-1-1-.33 Staff Training

Not Met

**Comment**

Discussed - Obtain Documentation

**Comment**

Please remember that all staff members will need to complete ten hours of annual training for the year of 2017 by December 31, 2017.

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one staff member employed prior to September 30, 2016 did not complete Health and Safety Training by December 29, 2016. It was further determined that one staff member employed after September 30, 2016 did not complete the Health and Safety Training within the first 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 12/9/2017**

**Comment**

Health/Safety training reminder. Please remember new hires have 90 days to complete Health and Safety Training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements met.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Discussed-Combining Mixed Ages

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision