



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/8/2017    **VisitType:** Monitoring Visit    **Arrival:** 12:45 PM    **Departure:** 4:00 PM

**CCLC-2891**

**The School Kids Club/Whiz Kids**

1640 Redan East Lithonia, GA 30058 DeKalb County  
(770) 676-9831 schoolkidsclub1@bellsouth.net

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/08/2017	Monitoring Visit	Good Standing	
04/18/2017	Licensing Study	Good Standing	
11/10/2016	Monitoring Visit	Good Standing	

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-2nd Left		0	0	C	15	C	NA	NA	Not In Use
Main	B-1st Left		0	0	C	15	C	NA	NA	Not In Use
Main	C-1st Right-Pre-K	PreK	1	15	C	16	C	NA	NA	Nap
Main	D-2nd Right		0	0	C	15	C	NA	NA	Not In Use
Main	E-Gymnasium		0	0	C	92	C	NA	NA	Not In Use
Main	F- Computer Lab		0	0	C	17	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 170

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 15

Total Capacity @35 sq. ft.: 170


Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Marcia Lynch, Program Official

Date

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Roslyn Williams, Consultant

Date



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### Findings Report

**Date:** 11/8/2017    **VisitType:** Monitoring Visit    **Arrival:** 12:45 PM    **Departure:** 4:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the exhaust fans in the boys and girls bathrooms were not functioning.

**POI (Plan of Improvement)**

The center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed..

**Correction Deadline: 11/30/2017**

**Recited on 11/8/2017**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Capacity limitation was met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

**Comment**

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR) Met

**Comment**

Discussed-Routine playground maintenance with Director.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

No children in diapers enrolled.

591-1-1-.17 Hygiene(CR) Met

**Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

**Comment**

No medication administered.

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR) Technical Assistance

**Correction Deadline: 5/31/2017**

**Corrected on 11/8/2017**

.36(4)(b) - The van is no longer in use per Director.

**Technical Assistance**

591-1-1-.36(7)(a) - Documentation procedures discussed with Director.

**Correction Deadline: 11/9/2017**

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

No infants enrolled.

**Staff Records**

591-1-1-.09 Criminal Records Check(CR) Not Met

**Correction Deadline: 4/18/2017**

**Corrected on 11/8/2017**

.09(1)(e) - Satisfactory determination on file for staff person.

**Finding**

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that this information was not on file for one staff person. A one day letter was left on this date.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met.

**Correction Deadline: 11/9/2017**

**Recited on 11/8/2017**

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that this information was not documented for three staff members.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 12/8/2017**

**Correction Deadline: 12/31/2017**

**Corrected on 11/8/2017**

**.33(5) - Required staff training hours on file.**

**591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements on file.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Direct Supervision/Attentive Staff