



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/7/2019    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 2:00 PM

**CCLC-17000**

**The Preschool at Second-Ponce**

2715 Peachtree Road NE Atlanta, GA 30305 Fulton County  
 (404) 591-4374 mmaxwell@spdl.org

**Mailing Address**

2715 Peachtree Road  
 Atlanta, GA 30305

**Regional Consultant**

Junya Herron

Phone: (770) 357-3323

Fax: (770) 357-3329

junya.herron@decal.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/07/2019	Licensing Study	Good Standing	
03/26/2019	Monitoring Visit	Good Standing	
11/28/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Down: K 117		0	0	C	10	C	NA	NA	Not In Use
Main	1R-Up: M 204	Two Year Olds and Three Year Olds	2	4	C	12	C	NA	NA	Centers
Main	2R-Up: L 202	Two Year Olds and Three Year Olds	4	10	C	12	C	NA	NA	Music
Main	3R-Up: N 201	Three Year Olds	2	8	C	14	C	NA	NA	Story
Main	4R-Up: O 203	Three Year Olds	1	8	C	14	C	NA	NA	Free Play
Main	5R-Up: P 205		0	0	C	14	C	NA	NA	Not In Use
Main	6R-Down: A 102		0	0	C	9	C	NA	NA	Not In Use
Main	6R-Up: Q 207	PreK	1	5	C	14	C	NA	NA	Outside
Main	7L-Down: F 103		0	0	C	9	C	NA	NA	Not In Use
Main	7R-Up: R 209	Two Year Olds	2	5	C	13	C	NA	NA	Art
Main	9R-Up: S 213	One Year Olds	2	4	C	12	C	NA	NA	Snack
Main	Library-Room 215		0	0	C	15	C	NA	NA	Not In Use
Main	Room 216 Upstairs		0	0	C	23	C	NA	NA	Not In Use
Main	Room 313-Playroom		0	0	C	30	C	NA	NA	Not In Use
Main	Room 316-Music		0	0	C	15	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 44		Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	B: Infant/Todd	15	C

### Comments

The purpose of this visit today was to complete a Licensing Study.

Consultant provided her contact information.

Consultant discussed Comprehensive background check rules.

Consultant observed the emergency plan.

Consultant discussed Portability on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Mary Hunter Maxwell, Program Official

Date

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Junya Herron, Consultant

Date



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### Findings Report

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#### CCLC-17000

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Children's Records

#### 591-1-1-.08 Children's Records

Met

##### Comment

Records were observed to be complete and well organized.

### Facility

#### 591-1-1-.06 Bathrooms

Met

##### Comment

Bathrooms observed to be clean and well maintained.

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****N/A****Comment**

Half a day program. Children bring their lunch.

**591-1-1-.18 Kitchen Operations****N/A****Comment**

No food prepared in the Kitchen

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****N/A****Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures****591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

**Safety****591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****N/A****Comment**

Sleeping/Naps are not required for this program.

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**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 3 file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Met****Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.