



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/6/2019 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 1:00 PM

CCLC-153

The Sunshine House #75

208 Hurricane Shoals Road Lawrenceville, GA 30046 Gwinnett County
 (770) 339-4666 center75@sshouse.com

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

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stacy.whitten@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/06/2019	Monitoring Visit	Good Standing	
06/11/2019	Monitoring Visit	Good Standing	
10/30/2018	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back	Back bldg	PreK	1	19	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			25		Total Capacity @25 sq. ft.: 0					
Main	1L	PreK	2	20	C	23	C	NA	NA	Outside, Transitioning
Main	1R	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Centers
Main	2L	Two Year Olds	1	6	C	18	C	NA	NA	Diapering, Floor Play
Main	2R	Two Year Olds and Three Year Olds	1	10	C	16	C	NA	NA	Centers
Main	Middle	Infants and One Year Olds	1	5	C	23	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.:			98		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 74			Total Capacity @35 sq. ft.: 123			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	0	C
Main	B	0	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow up on previous rule violations.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Dee Wright, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Technical Assistance

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor the areas of the walls in the first left PreK classroom, and 2R classroom door where chipping paint is beginning to develop.

Correction Deadline: 11/6/2019

591-1-1-.26 Playgrounds(CR) Technical Assistance

Comment

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to monitor the fencing on the back playground, back side, where one area is becoming detached from the poles, to ensure it is securely attached and no gaps become present measuring more than three and a half inches on the fencing material.

Correction Deadline: 11/6/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10 - Hand washing requirements for diapering were discussed with the director on this date. Please ensure children and staff wash hands with soap and water, immediately following diapering, as well as cleaning and disinfecting the diaper station immediately following diaper changes.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 6/21/2019

Corrected on 11/6/2019

.36(3)(a-b) - Correction of the previous citation in that consultant observed evidence of staff who participate in transportation to have evidence of up to date transportation training on this date.

Correction Deadline: 6/16/2019

Corrected on 11/6/2019

.36(4)(a) - Correction of the previous citation in that consultant observed evidence of an up to date vehicle inspection form on this date.

Technical Assistance

591-1-1-.36(6) - Consultant discussed with provider to ensure all children who participate in transportation have an updated vehicle emergency contact form, as well as a permission to transport form on file.

Correction Deadline: 11/7/2019

Correction Deadline: 6/12/2019

Corrected on 11/6/2019

.36(7)(c)2. - Correction of the previous citation in that evidence of load and unload checks were observed to be documented for all recent transportation trips on this date.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check.

It was determined by a review of records that there was not evidence of a second check on the following recent routine transportation trips:

- August 16, 2019 - on an afternoon trip from Jenkins Elementary School with four children.
- August 16, 2019- on an afternoon trip from Mckendree Elementary School with two children
- August 23, 2019 - on an afternoon trip from Jenkins Elementary with four children
- August 23, 2019 - on an afternoon trip from McKendree Elementary with two children
- October 18, 2019 - on an afternoon trip from Jenkins Elementary with two children
- October 18, 2019 - on an afternoon trip from Mckendree Elementary with two children.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 11/6/2019

Recited on 11/6/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(b)1 - Consultant discussed with provider to monitor and repair or replace the mats in the classrooms for nap time, to ensure there are no rips or tears in the material, or exposed foam present.

Correction Deadline: 11/6/2019

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 1

Staff # 7

Not Met

Date of Hire: 01/21/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records, that one employee with a hire date of January 21, 2019, was observed to be present and working at the center on this date, without evidence of the provider submitting an application and fingerprints on this date. The employee had a previous satisfactory comprehensive background check letter, that had not been ported to the facility on this date and was no longer portable.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review background check rules to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will follow up on porting background letters within 12 months to ensure the CRC rules are maintained.

Correction Deadline: 11/6/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined, based on a review of records, that one employee with a hire date of January 21, 2019, was observed to be present and working at the center, and the employee did not have evidence of a satisfactory comprehensive records check determination letter on this date. The employee had a satisfactory comprehensive records check determination letter that had not been ported to the facility and the letter was older than 12 months and could not be ported on this date. A new records check letter is required to be completed for the employee on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review background check rules and follow up to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will follow up on employee fingerprint letters to have them ported to the facility within 12 months of the letter date, to ensure the CRC rules are maintained.

Correction Deadline: 11/6/2019

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.