



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/6/2018 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 1:00 PM

CCLC-32666

Kidz Academy

921 Haymon Morris Road Winder, GA 30680 Barrow County
 (678) 963-0814 kidzacademy@windstream.net

Regional Consultant

Stacy Whitten

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stacy.whitten@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/06/2018	Monitoring Visit	Good Standing	
04/09/2018	Monitoring Visit	Good Standing	
12/01/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants and One Year Olds	2	7	C	16	C	NA	NA	Feeding,Floor Play,Nap
Main	B 2R	One Year Olds	2	12	C	21	C	NA	NA	Floor Play
Main	C 3R	Two Year Olds	2	11	C	24	C	NA	NA	Centers
Main	D 4R	Three Year Olds and Four Year Olds	2	16	C	24	C	NA	NA	Centers
Main	E 5R	PreK	2	13	C	23	C	NA	NA	Centers
Main	F 6R		0	0	C	23	C	NA	NA	
Main	G 1L	Infants	2	8	C	13	C	NA	NA	Floor Play,Nap
Main	H 2L	One Year Olds and Two Year Olds	2	8	C	17	C	NA	NA	Art
Main	I 3L	Two Year Olds and Three Year Olds	1	10	C	22	C	NA	NA	Centers
Main	J 4L	Three Year Olds and Four Year Olds	1	8	C	22	C	NA	NA	Centers
Main	K 5L		0	0	C	22	C	NA	NA	
Main	L Rear Middle		0	0	C	21	C	29	C	
Main	M Middle Cafe		0	0	C	31	C	44	C	
		Total Capacity @35 sq. ft.: 298			Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 93		Total Capacity @35 sq. ft.: 298			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Front Right	32	C
Main	PG B 2R	61	C

Main	PG C Rear	24	C
Main	PG D Front Left	25	C
Main	PG E 2nd Left	67	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow up on previous rule violations.

Plan of Improvement: Developed This Date 11/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decgal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decgal.ga.gov

Tina Maynard, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

Date: 11/6/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(13) - Consultant discussed with provider to remove the vacuum cleaners that are stored in the bathroom in classroom 3R so they are not accessible to children. Consultant also discussed with provider to remove the stacked chairs and plastic bags in the afterschool bathroom so they do not pose a hazard to children.

Correction Deadline: 11/6/2018

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation that the following hazards were present on this date: in the cafe' under the cabinet by the kitchen, one of the cabinet's safety locks were broken and a bottle of Bleach D Zone was accessible to children, in the cafe, the staff bathroom was unlocked, and two bottles of air freshener and one bottle of disinfectant spray was accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/6/2018

Recited on 11/6/2018

Correction Deadline: 4/9/2018

Corrected on 11/6/2018

.25(3) - Correction of the previous citation in that consultant observed the sheet rock and walls in all classrooms to be in good repair on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(6) - Consultant discussed with provider to monitor and repair or replace the basketball net which is beginning to hang and become detached from the goal on the back playground. Consultant also discussed with provider to monitor and repair or replace the swing that is tied up and hanging on the swingset on the back playground.

Correction Deadline: 11/16/2018

Correction Deadline: 4/19/2018

Corrected on 11/6/2018

.26(8) - Correction of the previous citation in that consultant observed the resilient surface under the toddler swings to be adequate on this date.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with the provider to monitor and repair or replace the screens on the windows outside the playground areas where they are beginning to rip and develop holes.

Correction Deadline: 11/6/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Staff were observed to remind children to wash hands.

Technical Assistance

591-1-1-.17(5) - Consultant discussed with provider to monitor the water fountain on the left playground and sanitize and clean as needed.

Correction Deadline: 11/6/2018

591-1-1-.20 Medications(CR)

Not Met

Comment

Documentation for medication dispensing observed complete.

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on an observation that there was a bottle of children's allergy medication and two epi-pens observed to be stored in a child's backpack in the cafe' area, accessible to children.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 11/6/2018

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that there was not evidence of load and unload checks on a routine transportation trip from Statham Elementary with two children on October 19, 2018.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 11/7/2018

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that there was not evidence of the return time on a routine transportation trip with two children from County Line Elementary on September 14, 2018.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 11/7/2018

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided seven file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.