



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/1/2018 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 11:50 AM

FR-9900108910

Holmes, Claudia

616 Kellam Road Dublin, GA 31021 Laurens County
 (478) 272-1064 claudia.holmes@att.net

Mailing Address

619 S. Decatur Street
 Dublin, GA 31021

Regional Consultant

Kesha McNeal

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Quality Rated: No

Compliance Zone Designation		
11/01/2018	Licensing Study	Good Standing
02/28/2018	Monitoring Visit	Good Standing
09/06/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	2	0	0	0
1 & 2 Years	2	3	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	1	2	0	0	0
Total Under 13 Years	5	9	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 9

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

Comments

The purpose of today's visit is to conduct a licensing study.
 The provider does not provide transportation or field trips.
 The provider does not administer medicine.
 The provider does not provide swimming,
 The provider stated that no new staff have been hired since the last visit.
 The provider stated that no new residents are living in the home since the last visit.
 The consultant left a copy of the updated written emergency plan on site.

Plan of Improvement: Developed This Date 11/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Claudia Holmes, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 11/1/2018 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 11:50 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Comment

A variety of equipment and toys were observed.

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

Finding

290-2-3-.12(7) requires all indoor and outdoor furniture and equipment shall be secured if equipment and furniture is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. Potentially unstable equipment and furniture that might injure a child if not secured include, but are not limited to, televisions, chests of drawers, bookcases, shelving, cabinets and fish tanks. Examples of items not required to be secured include, but are not limited to, child-sized tables and chairs, rocking chairs, and cribs. It was determined based on the consultant's observation that the television in the main childcare area was not secured causing a potential tipping hazard.

POI (Plan of Improvement)

The Home will secure any identified equipment and/or furniture to prevent from tipping or falling over on a child. The Home Provider will ensure that all potentially dangerous equipment is maintained secure.

Correction Deadline: 11/1/2018

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Records Reviewed: 9

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(10)

Child # 3 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(10)

Child # 7 Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(4)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that one enrollment record was missing if the child had any allergies, special needs, and two children were missing the addresses of whom the child may be released to, and the work address of the parents.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 11/15/2018

Recited on 11/1/2018

Finding

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on the consultant's review that two out of five children present did not have authorization to show the arrival and departure times, and the signature or initials of the Parent or authorized person.

POI (Plan of Improvement)

The Home will develop, if needed, and implement sign in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 11/1/2018

Facility

Technical Assistance

290-2-3-.11(2)(a) - Please ensure that the home has an updated written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.

Correction Deadline: 11/11/2018

Technical Assistance

290-2-3-.11(2)(c) - Please ensure that the home conducts tornado, lock down, and review emergency plans every six months as required. On this date the consultant a copy of the updated drill log.

Correction Deadline: 12/1/2018

Technical Assistance

290-2-3-.11(2)(d) - Please ensure that hanging cords are inaccessible to children to in care. On this date the consultant observed a hanging cord from the TV atena, during the visit the employee removed the atena and made the cord inaccessible to children.

Correction Deadline: 11/1/2018

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

Technical Assistance

290-2-3-.13(1) - Please ensure that the home is free of clutter and in good repair in the main child care area.

Correction Deadline: 11/1/2018

Technical Assistance

290-2-3-.13(2)(a) - Please ensure that all equipment is free from stagnant water.

Correction Deadline: 11/11/2018

Technical Assistance

290-2-3-.13(2)(d) - Please ensure that fence bolts are cut as needed and less than two threads.

Correction Deadline: 11/1/2018

Food Service

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decals.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Correction Deadline: 2/28/2018

Corrected on 11/1/2018

.10(4) - previous citation observed corrected on this date.

Technical Assistance

290-2-3-.10(5) - Please ensure that bottles are labeled with the individual child's name.

Correction Deadline: 11/1/2018

290-2-3-.10 Kitchen Operations**Technical Assistance****Technical Assistance**

290-2-3-.10(13) - Please ensure that the food preparation areas and equipment are kept clean and free of accumulated dust, dirt, food particles and grease deposits.

Correction Deadline: 11/11/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Not Met****Finding**

290-2-3-.11(1)(j) requires children's hands to be washed with liquid soap and warm running water: immediately upon arrival for the day and re-entering the child care area after outside play; before and after eating meals and snacks, handling or touching food, and playing in water; after toileting and diapering, playing in sand, touching animals or pets, contact with bodily fluids such as, but not limited to, mucus, saliva, vomit or blood, and after contamination by any other means. It was determined based on the consultant's observation that two children were observed arriving for the day and not washing their hands with liquid soap and warm running water as required.

POI (Plan of Improvement)

To ensure proper hygiene, all children will wash their hands with liquid soap and warm running water as required.

Correction Deadline: 11/1/2018

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider and consultant discussed appropriate diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment

Currently there are no medication being dispensed in the program. (This rule was not evaluated on this date)

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit **Met**

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 3/1/2018

Corrected on 11/1/2018

.21(1)(g) - previous citation observed corrected on this date in that all staff and current residents had evidence of a satisfactory criminal background check.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Met****Finding**

"290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff members must complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable).

It was determined based on the consultant's review that an employee/ helper in the home did not have evidence of health and safety orientation training as required.

POI (Plan of Improvement)

The Provider will complete the required training and will ensure any Employees complete the training. The Provider will develop a plan to ensure that any new Employees complete the training as required.

Correction Deadline: 12/1/2018**Comment**

Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.