



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/1/2017 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 3:30 PM

CCLC-48390

Luisa Family Learning Center

4300 Old Jonesboro Road Forest Park, GA 30297 Clayton County
 (678) 732-3454 coleman.lyndsey@yahoo.com

Mailing Address
 Same

Regional Consultant

Iko Blackmon
 Phone: (404) 657-5598
 Fax: (770) 342-3060
 iko.blackmon@dec.al.ga.gov
 Joint with: Jessica Grant

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/01/2017	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L - Toddler 1	One Year Olds and Two Year Olds	2	11	C	13	C	NA	NA	Centers
Main	Room B - Back - Left	Three Year Olds	2	19	C	21	C	NA	NA	Centers
Main	Room C - Back Middle	Four Year Olds and Five Year Olds	1	12	C	22	C	NA	NA	Centers
Main	Room D - Front Right		0	0	C	31	C	NA	NA	
Total Capacity @35 sq. ft.: 87					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 87			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Toddler	17	C
Main	Playground B - Preschool - School - Age	79	C

Comments

The Child Care Learning Center did not receive the final License this date. A Temporary License was issued to the Center. The final License will be granted upon completion of Consultant follow-up. The total Licensed capacity of the Center measured at 87 children, based on Consultant measurement of four (4) of four (4) classrooms, Licensed this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Lyndsey Coleman, Program Official _____ Date

Iko Blackmon, Consultant _____ Date

Jessica Grant, Consultant _____ Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment**591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(2) - Consultant discussed with Center Director and Owner to ensure that the lesson plan regarding School Age children, is written and available for review.

Correction Deadline: 11/1/2017

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

On this date, the Center Director stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director, prior to the visit and on this date. Consultant also stated to Center Director that prior to participating in Swimming activities, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

The total Licensed capacity of the Center measured at 87 children, based on Consultant measurement of four (4) of four (4) classrooms, Licensed this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

Technical Assistance

591-1-1-.25(10) - Throughout the Licensing Application process and prior to the visit, Consultant discussed with the Center Director and Owner, the requirement for the Center to obtain written approvals to verify compliance with all Ordinance Laws. The Center Director and Owner stated that the Center contacted the required Ordinance Officials to receive all approvals. However, the building Certificate of Occupancy and an updated Business License were pending receipt as of the visit date. Upon completion, the Center will submit the Certificate of Occupancy and the Business License to Consultant.

Correction Deadline: 11/1/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26(4) - Consultant observed the rear fence area of the Preschool - School - Age Playground B to measure four (4) feet in height, as required. Consultant discussed with Center Director and Owner to monitor the rear fence area of Playground B, to ensure that barbed wire fencing located above the playground fence is not accessible to children in care.

Correction Deadline: 11/1/2017

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on Consultant observation, that fencing hazards were observed as follows: fencing located on the route to the Playground used by Toddler children and on the right - side of the Toddler Playground A fence, was rusted, measured less than four (4) feet in height, contained a gap that measured approximately five (5) inches in length at the bottom gate area, contained bolts that measured more than two (2) threads past the nut and contained one (1) fence post and fence cap that were disconnected from the fence. It was also determined, that bolts measuring more than two (2) threads past the nut, and growing vines were present throughout the fencing area of the Preschool - School - Age Playground B.

POI (Plan of Improvement)

The Center Director and Owner stated that all hazardous fencing on Playground A and Playground B, would be repaired as required.

Correction Deadline: 11/15/2017

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on Consultant observation, that chipped and peeling paint were present on the top bar of the swing set, located on the Preschool - School - Age Playground B, and on the climbing and sliding structures, located on the Toddler Playground A and Playground B.

POI (Plan of Improvement)

The Center Director and Owner stated that the Center will have the chipped and peeling paint removed from the equipment.

Correction Deadline: 11/15/2017

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on Consultant observation, that playground hazards were present on the Toddler Playground A and Preschool - School - Age Playground B as follows: exposed metal edges of gutter drains, concrete fence footing, edges of concrete blocks, un - level concrete side walks, loose wooden boards and un - level grounds were present on the route to the Playground used by Toddler children, and near the fence of the Toddler Playground A. It was also determined, that rubber mats posed a tripping hazard and were not level and flush on the left - side area of the Preschool - School - Age Playground B. Further, it was determined, that active spiders and webs were present on the rear - right corner area of Playground B.

POI (Plan of Improvement)

The Center Director and Owner stated that all hazardous areas on Playground A and Playground B will be repaired as required.

Correction Deadline: 11/15/2017

Health and Hygiene
591-1-1-.10 Diapering Areas & Practices(CR)
Not Met
Finding

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined, based on Consultant observation, that a hand washing sink was not present inside the classroom diapering area of the first - left Toddler Room A.

POI (Plan of Improvement)

The Center Director and Owner stated that a sink will be added adjacent (within arm's reach) of the diapering surface in Room A.

Correction Deadline: 12/1/2017

591-1-1-.17 Hygiene(CR)
Met
Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)
Met
Comment

The Center Director and Owner stated that the Center does not currently administer medication. Consultant discussed medication administration and documentation procedures with the Center Director and Owner, prior to the visit and on this date.

Safety
591-1-1-.11 Discipline(CR)
Met
Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

591-1-1-.36 Transportation(CR)**Met****Comment**

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The program is Licensed this date to care for children age one - year through School - Age, and will not enroll Infants. Consultant observed a pleasant nap time environment, as well as the correct number and condition of mats. Consultant also discussed mat disinfecting requirements with Center Director and Owner on this date.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

On this date, Consultant observed a Satisfactory COGENT Criminal Records Check Determination letter, regarding eight (8) of eight (8) Center Employees. Consultant also discussed all COGENT Criminal Records Check requirements with Center Director and Owner, prior to the visit and on this date.

591-1-1-.31 Staff(CR)**Met****Comment**

On this date, Consultant observed Center Director and Lead staff education requirements to be met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision

Comment

On this date, Consultant obtained a signed and dated written Supervision Plan from the Center, regarding route to Playground, and transition/nap time procedures regarding children in the Back - Middle Pre - Kindergarten Room C.