



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/31/2018 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 3:40 PM

CCLC-30966

Childcare Network #184

689 Jonesboro Road McDonough, GA 30253 Henry County
 (770) 302-0301 cni184@childcarenetwork.com

Regional Consultant

April Brown

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april.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/31/2018	Licensing Study	Support	
10/22/2018	Complaint Investigation Follow Up	Good Standing	
03/29/2018	Complaint Investigation & Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A:1R :-9-18 mo	Infants	3	12	C	13	C	NA	NA	Nap,Floor Play
Main	Rm B: 1L: toddlers	Two Year Olds	2	11	C	20	C	NA	NA	Transitioning
Main	Rm C: 2L: 2yr olds	One Year Olds	3	13	C	18	C	NA	NA	Circle Time
Main	Rm D: 3L: 1 yr olds	Two Year Olds	3	8	C	13	C	NA	NA	Free Play
Main	Rm E: 2R :4 yrs olds	PreK	2	20	C	21	C	NA	NA	Centers
Main	Rm F: 4L Middle:3 yrs	Three Year Olds	3	9	C	15	C	NA	NA	Free Play
Main	Rm G: 3R: GA- Pre-K	PreK	2	21	C	19	NC	NA	NA	Circle Time
Main	Rm H: 4R: GA Pre-K		0	0	C	26	C	NA	NA	Not In Use
Main	Rm I: 5R: 3 yrs		0	0	C	15	C	NA	NA	Not In Use
Main	Rm J: 5L: 4 yrs	Three Year Olds and Four Year Olds	2	8	C	19	C	NA	NA	Transitioning
Main	Rm K: 6L:5-12 yrs		0	0	C	26	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 205

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 102

Total Capacity @35 sq. ft.: 205

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	21	C
Main	Playground B	107	C
Main	playground C	88	C
Main	Playground D	41	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us



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Findings Report

Date: 10/31/2018 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 3:40 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that current lesson plans were not posted in the first right infant classroom and in the third left two-year-old classroom as required.

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Correction Deadline: 10/31/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked on this date. The assistant director stated children did not participate in swimming activities in 2018.

Children's Records

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three out of five enrolled children's files were missing the father's work address and work phone numbers.

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Correction Deadline: 10/31/2018

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the toilet in the third right Pre-K bathroom was not in good repair as it was observed to be leaking water around the surrounding area and was accessible to children in care.

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Correction Deadline: 10/31/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

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Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the swing set on Playground B was not in good repair as there were rusted "S", "O", and "U" hooks at the top of the swing set chains.

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Correction Deadline: 11/10/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines. Consultant discussed the new USDA guidelines with the assistant director on this date. Children were served whole grain brown rice, Lima beans, mandarin oranges, and fish sticks for lunch.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that in the first left infant classroom, the diaper changing pad was torn and was not nonporous as required.

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Correction Deadline: 10/31/2018

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a two-year-old child entered the third left classroom and was not directed to wash his hands immediately upon arrival as required. Additionally, in the first right infant classroom, an eight-month-old child's hands were not washed immediately after diapering as required.

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Correction Deadline: 10/31/2018

591-1-1-.20 Medications(CR)**Met****Comment**

The Center currently does not dispense or administer medication at this time; however, consultant discussed proper medication documentation and procedures on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Consultant discussed the new written emergency plans with the assistant director on this date.

Correction Deadline: 11/5/2018

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and or redirection observed on this date.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Comment

A current and completed inspection was observed for all three vehicles used in transporting children on this date. The annual inspection for vehicles with license plate ending in V9314 and G2701 were completed on January 25, 2018. Vehicle with license plate ending in Y4806 had an annual inspection completed on January 26, 2018.

Comment

All three vehicles with license plates ending in V9314, Y4806 and G2701 had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

Please ensure that all three vehicles involved in routine transportation are clean and free of debris. Additionally, please monitor and repair small tears in seats as they arise in vehicle with license plate ending in V9314 and G2701. Vehicle ending with license plate V2667 was reported as not being operable or involved in routine transportation.

Correction Deadline: 11/1/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete on this date.

Comment

The assistant director provided one file for an employee hired since last visit which was completed on October 22, 2018.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member did not complete Health and Safety training as required by the Department within 90 days of employment.

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Correction Deadline: 11/30/2018

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that six staff members did not complete 10 hours of annual training for 2017 as required.

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Correction Deadline: 11/30/2018

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that two lead teachers, which consisted of one lead teacher in the two-year-old classroom and one lead teacher in the four-year-old classrooms did not meet minimum academic requirements as required at the time of employment. Both teachers failed to enroll into an educational program within six months of being hired at the center.

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Correction Deadline: 10/31/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.