



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/30/2018 **VisitType:** POI Follow Up **Arrival:** 9:55 AM **Departure:** 11:30 AM

CCLC-3265

Hillcrest Baptist Church Day Care Center

3045 Deans Bridge Road Augusta, GA 30906 Richmond County
 (706) 798-5600 principal@hillcrestbaptistaugusta.org

Regional Consultant

Keshia Hayward
 Phone: (678) 717-5129
 Fax: (770) 359-5697
 carrie.spangler@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/30/2018	POI Follow Up	Good Standing	
08/24/2018	Monitoring Visit	Support	
03/06/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	102*		0	0	C	20	C	NA	NA	
Main	104*	Four Year Olds	1	12	C	21	C	NA	NA	Outside
Main	112		0	0	C	21	C	NA	NA	
Main	114		0	0	C	21	C	NA	NA	
Main	116		0	0	C	21	C	NA	NA	
Main	118	Two Year Olds and Three Year Olds	1	10	C	21	C	NA	NA	Circle Time
					Total Capacity @35 sq. ft.:	125	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 22			Total Capacity @35 sq. ft.:			125	Total Capacity @25 sq. ft.:			0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 10/30/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

William Duggan, Program Official

Date

Keshia Hayward, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

	Facility
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591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation that the surfacing around the large play structure on the back playground measured less than one inch when six inches was required.

POI (Plan of Improvement)

Director stated the mulch will be delivered tomorrow.

Correction Deadline: 10/30/2018

Recited on 10/30/2018

	Staff Records
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Finding

Previously Cited: 591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of records that an employee (substitute) hired August, 2018, did not have evidence of a satisfactory Fingerprint Records Check Determination on file on this date. The employee was present on this date. A one day letter was left with the director.

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that an employee hired August, 2013, did not have a Comprehensive Satisfactory Criminal Records Check on file prior to being present at the center while children were in care. A one day letter was left with the director on this date.

POI (Plan of Improvement)

Previously Cited: The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

Correction Deadline: 10/30/2018**Recited on 10/30/2018**

591-1-1-.24 Personnel Records**Met****Correction Deadline: 7/24/2018****Corrected on 10/30/2018****.24(1) - Citation corrected in that files were available and provided for employees on this date.**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Correction Deadline: 7/19/2018****Corrected on 10/30/2018****.32(4) - Citation corrected in that documentation was provided with parents authorization for the two-year-old child to be house with three year old children.**