



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/24/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 3:15 PM

CCLC-49981

The G.A.T.E.S Academy

2929 Hapeville Road, SW Atlanta, GA 30354 Fulton County
 (404) 494-5384 cassidy.gates2010@yahoo.com

Regional Consultant

Tamra Thomas

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 tamra.thomas@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
10/24/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st left		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0			Building capacity limited by Insufficient Toilets/Sinks				
Total # Children this Date: 0		Total Capacity @35 sq. ft.: 25		Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance
Playground	Main	60	C

Comments

The purpose of the visit was to conduct an initial licensing visit. The provider was issued a temporary license to allow time to obtain Fire Marshal, Certificate of Occupancy and Zoning.

The provider was issued approval for temporary for Afterschool Program only. The provider will submit an amendment once current renovations are complete to add additional classrooms and age groups.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Cassidy Gates, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The consultant discussed with the provider to ensure a current week's lesson plan is available for review. The lesson plan should support the daily schedule.

Correction Deadline: 10/24/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

591-1-1-.12(4) The consultant discussed with the provider to ensure any equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 10/24/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 2

Child # 1 Not Met
"Missing/Incomplete Components"
.08(1)-Doctor, Clinic, Phone Numbers

Child # 3 Not Met
"Missing/Incomplete Components"
.08(2)-Immunization

Technical Assistance

591-1-1-.08(1) - The consultant discussed with the provider to ensure current enrollment forms include the physicians information, and other required DECAL fields.

Correction Deadline: 10/24/2018

Comment

591-1-1-.08(6) The consultant observed current week's arrival and departure forms. The will maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the parent or person(s) authorized by the parent documents. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the department in printed or written form upon request.

Correction Deadline: 10/24/2018

Facility

591-1-1-.06 Bathrooms**Met****Comment**

591-1-1-.06(7) The consultant discussed with the provider to ensure bathrooms are cleaned daily with a disinfectant. The provider is in the process of replacing the faucet in the right side restroom, and ensuring the light fixtures are shielded.

Correction Deadline: 10/24/2018

591-1-1-.19 License Capacity(CR)**Met****Comment**

The consultant measured only classroom A-1st left for afterschool on this date to serve twenty-six (26) children for the after school program. The provider is in the process of renovating the remainder of the building classrooms to be added once an amendment is submitted and approved.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25(13) - The consultant discussed with the provider to ensure all potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. The consultant discussed with the provider to ensure the classrooms under renovations are made inaccessible to the children in care.

Correction Deadline: 10/24/2018

Comment

591-1-1-.25(17) The consultant with the provider to ensure the center premises is free of plants and shrubs which are poisonous or hazardous.

Correction Deadline: 10/24/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the following:

The building outside left, right and back side had peeling paint on this date.

A-1st left classroom burgundy blinds need to be cleaned or replaced, the carpet had torn edges, ceiling tiles were stained, and the classroom had build-up of dust on some of the storage units.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 10/24/2018

Technical Assistance

591-1-1-.25(8) - The consultant discussed with the provider to ensure protective caps are used on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. The provider will ensure any cords are made inaccessible to the children.

Correction Deadline: 10/24/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation, the back middle fence has a tree trunk and dirt hill reducing the measurement of the fence to three (3) feet in the height, and the provider will ensure the prongs will be secured.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 11/2/2018

Comment

591-1-1-.26(9) The consultant discussed with the provider to ensure the access to the crawl space is made inaccessible, and the sidewalk exit is free of cracks that pose a tripping hazard. The provider will monitor the playground for exposed tree roots and exposed sharp edges of concrete.

Correction Deadline: 10/24/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

591-1-1-.18(5) The consultant discussed with the provider to ensure a thermometer is added to the refrigerator and freezer ensure the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.

Correction Deadline: 10/24/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

There were no diapered children enrolled in the program on this date. The consultant discussed proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication. The consultant discussed with the provider to ensure DECAL medication forms are used and all medication rules are followed should the program dispense medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

591-1-1-.21(3) The consultant discussed with the provider to ensure the center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 10/29/2018

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children present during the visit on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

591-1-1-.36(7)(b) The consultant discussed with the provider to ensure current emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached.

Correction Deadline: 10/25/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The provider is caring for afterschool children only at this time. The provider will submit an amendment to be granted permission to serve other age group that require sleeping equipment.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on observation of records, two staff did not have current first aid and cpr on this date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 11/23/2018

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of records, two staff hired in 2010 did not have health and safety training on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 11/23/2018

Comment

The consultant discussed with the provider to ensure all lead staff hired without the required education credential must enroll in an approved education program within 6 months of hire and complete degree within 18 months. The provider will obtain an action plan on file for all lead teachers enrolled to complete a required credential.

Staffing and Supervision

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.