



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/19/2017 **VisitType:** Licensing Study

**Arrival:** 1:10 PM

**Departure:** 2:10 PM

**FR-000012335**

**Robinson, Tracee L.**

3495 CALUMET ROAD Decatur, GA 30034 DeKalb County  
(404) 343-4031 tlc.lc.family@gmail.com

**Regional Consultant**

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3495 CALUMET ROAD  
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<b>Compliance Zone Designation</b>		
10/19/2017	Licensing Study	Good Standing
05/10/2017	Monitoring Visit	Good Standing
11/17/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	2	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	1	3	0	0	0
<b>Total Under 18 Years</b>	1				

Children Present: 1

Total Children: 3


Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Tracee Robinson, Program Official

Date

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Tiffany Whigham, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

No children enrolled

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 5/10/2017**

**Corrected on 10/19/2017**

**.11(2)(f) - Previous citation corrected on this date.**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Correction Deadline: 5/10/2017**

**Corrected on 10/19/2017**

**.13(1)(d) - Previous citation corrected on this date.**

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Comment**

Outside Area Clean, Well Maintained

## Health and Hygiene

**290-2-3-.11 Children's Health and Hygiene(CR)** Met

**Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Diapering Areas & Practices(CR)** Met

**Comment**

No Diapered Children Enrolled

**290-2-3-.11 Medications(CR)** Met

**Comment**

Discussed-Documentation/Procedures

## Licensure

**290-2-3-.04 Application Requirements(CR)** Met

**Comment**

Application requirements reviewed

## Safety and Discipline

**290-2-3-.11 Animals** Met

**Comment**

No Animals Kept

**290-2-3-.11 Discipline(CR)** Met

**Comment**

No children present

**290-2-3-.11 Transportation(CR)** Met

**Comment**

No Routine Transportation Provided

## Staff Records

**290-2-3-.21 Criminal Records Check(CR)** Met

**Comment**

Criminal Records Check complete

**290-2-3-.07 Staff Qualifications(CR)** Met

**Comment**

Staff qualifications/compliance with law

**290-2-3-.07 Staff Training** Not Met

**Correction Deadline: 1/2/2017**

**Corrected on 10/19/2017**

**.07(4) -**

**Correction Deadline: 12/31/2017**

**Corrected on 10/19/2017**

**.07(4) - Previous citation correction on this date.**

**Finding**

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined based upon consultant's observation, that the provider did have proof of completing the required health and safety training on this date.

**POI (Plan of Improvement)**

The Provider will complete the required training and will ensure any Employees complete the training. The Provider will develop a plan to ensure that any new Employees complete the training as required.

**Correction Deadline: 11/18/2017**

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**290-2-3-.08 Staff Training**

**Not Met**

**Finding**

290-2-3-.08(14) requires that documentation of training be maintained in the Home and include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based upon consultant's observation, that the provider did not have proof of completing the required ten hours of annual of training for 2016 on this date.

**POI (Plan of Improvement)**

The Home Provider will ensure that complete training information is on file.

**Correction Deadline: 12/31/2017**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

No children present

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

No children present