



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/18/2017 **VisitType:** Technical Assistance by Phone **Arrival:** 11:15 AM **Departure:** 12:15 PM

CCLC-3175

Kiddie Castle Day Care Center

4119 Clark Street Covington, GA 30014 Newton County
 (770) 786-7028 kcdcc1972@yahoo.com

Regional Consultant

Mari M. Springs
 Phone: (706) 434-7652
 Fax: (706) 434-7651
 mari.springs@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation		
09/29/2017	Licensing Study	Good Standing
04/19/2017	Monitoring Visit	Good Standing
11/01/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Far Left		0	0		20	C	NA	NA	
Main	B Middle Left		0	0		14	C	NA	NA	
Main	C Back Right		0	0		12	C	NA	NA	
Main	D Back		0	0		49	C	NA	NA	
Main	E Front Right		0	0		24	C	NA	NA	
Total Capacity @35 sq. ft.: 119						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 119			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	79	C

Comments

Technical Assistance Consultant completed a TA by Phone visit with the director of the center. The director stated he would contact my office if technical assistance is needed at the center.

Plan of Improvement:

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Richard Childers, Program Official

Date

Mari M. Springs, Consultant

Date



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Staff Records

Rule: 591-1-1-.09(1)(a)No Criminal Record

Plan of Improvement: The center will maintain documentation for an appropriate background check for each employee that works at the center while children are present.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The director will require each staff person to obtain a satisfactory Comprehensive Background Check before the 21 Day of employment for each employee.	Director	10/18/2017	Developed			
2	The director will require each staff person to obtain a satisfactory local background check prior to working in the center during operating hours when children are present.	Director	10/18/2017	Developed			

Rule: 591-1-1-.31(2)(b)2.Qualifications

Plan of Improvement: The center will maintain qualified lead teachers to work in each classroom daily.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The director will discuss with all lead teachers the different educational credentials accepted to be a lead teacher. The employees will develop a professional work plan to complete the educational requirements.	Director	10/27/2017	Developed			