



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/16/2019 **VisitType:** Monitoring Visit

**Arrival:** 10:25 AM

**Departure:** 1:50 PM

**CCLC-3064**

**Ark Angels Christian Learning Center**

565 Hoyt Street Cornelia, GA 30531 Habersham County  
 (706) 778-2270 arkangelsclcinc@gmail.com

**Regional Consultant**

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2019	Monitoring Visit	Good Standing	
02/18/2019	Licensing Study	Good Standing	
01/22/2019	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R	One Year Olds	2	13	C	16	C	NA	NA	Free Play
Main	B-2R	Three Year Olds	1	12	C	15	C	NA	NA	Circle Time
Main	C-Back	Three Year Olds and Four Year Olds	1	8	C	28	C	39	C	Centers
Main	D-1L	Infants and One Year Olds	1	6	C	11	C	NA	NA	Floor Play,Nap
Main	E-2L	Two Year Olds	2	16	C	20	C	NA	NA	Diapering,Free Play
Total Capacity @35 sq. ft.: 90					Total Capacity @25 sq. ft.: 101					
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 101				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground-Older	180	C
Main	Playground-Younger	90	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit conducted on February 18, 2019. A one-day letter was left on this date.

Plan of Improvement: Developed This Date 10/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Rochelle Simmemon, Program Official

Date

Malissa Champion, Consultant

Date



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### Findings Report

**Date:** 10/16/2019 **VisitType:** Monitoring Visit

**Arrival:** 10:25 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 2/18/2019**

**Corrected on 10/16/2019**

.03(2) - The previous citation was observed to be corrected on this date. Consultant observed current lesson plans throughout the facility on this date.

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Correction Deadline: 2/18/2019**

**Corrected on 10/16/2019**

.12(3) - The previous citation was observed to be corrected on this date. Consultant observed that the equipment and furniture was placed to allow freedom of movement on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children in an unlocked cabinet located in A-1R on this date:

- One bottle of Similasan cold and cough medicine.
- Two bottles of Icy Hot body cream.
- One bottle of body spray.

All items were labeled "Keep Out of Reach of Children."

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 10/16/2019****Recited on 10/16/2019****Technical Assistance**

591-1-1-.25(3) - Consultant discussed monitoring the walls and floors throughout the center for dust and dirt build-up.

**Correction Deadline: 10/16/2019**

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**591-1-1-.25 Physical Plant-Structural/Mechanical****Met****Correction Deadline: 1/22/2019****Corrected on 10/16/2019**

**.25(4) - The previous citation was observed to be corrected on this date. Consultant observed temperature to be with in the 65-85 degree Fahrenheit range throughout the facility on this date.**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were observed outside on the Older-Playground: Playground-Older

- A picnic table was chipped and broken leaving rough edges exposed.
- Two seats were broken on the spring seat bouncing equipment creating a pinching hazard.
- The helicopter had chipping paint and multiple exposed bolts protruding from the ground creating a potential safety hazard.
- The green slide was not level leaving the ladder lifted from the ground creating a potential safety hazard.
- The red airplane had exposed bolts protruding from the ground creating a potential safety hazard.
- The bus had exposed bolts protruding from the ground creating a potential safety hazard.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 10/26/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that on the Older-Playground there were multiple exposed roots creating a potential tripping hazard. The consultant also observed the concrete edge of the sidewalk on the Older-Playground to be exposed and sharp causing a potential hazard on this date.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 10/16/2019**

**Health and Hygiene**
**591-1-1-.07 Children's Health**
**Met**

**Correction Deadline: 2/18/2019**

**Corrected on 10/16/2019**

**.07(5) - The previous citation was observed to be corrected on this date. Consultant did not observe any child to be wearing pacifier clips or items around their neck on this date.**

**591-1-1-.10 Diapering Areas & Practices(CR)**
**Met**
**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**
**Not Met**
**Comment**

Staff were observed to remind children to wash hands.

**Finding**

591-1-1-.17(7)(a) requires washcloth handwashing be used only for infants when the infant is too heavy to hold or cannot stand safely and for children with special needs; requires that an individual washcloth be used only once for each child before laundering. It was determined based on observation that center staff failed to use individual washclothes for each child when the same washcloth was used to wipe the faces and noses of the children in classroom A-1R.

**POI (Plan of Improvement)**

The Center will train Staff on how to correctly use washcloth handwashing and will review and monitor.

**Correction Deadline: 10/16/2019**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that center staff failed to wash their hands after wiping children's noses on this date.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 10/16/2019**

**591-1-1-.20 Medications(CR)**
**Met**
**Comment**

The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 2/23/2019

Corrected on 10/16/2019

.21(3) - The previous citation was observed to be corrected on this date. Consultant observed emergency situation drills form to be filled out and current on this date.

### 591-1-1-.29 Required Reporting

Met

#### Comment

Discussed reporting requirements.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

Correction Deadline: 2/18/2019

Corrected on 10/16/2019

.11(2) - The previous citation was observed to be corrected on this date. Consultant observed positive interactions during a walk through of the facility on this date between staff and children on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

#### Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that one (1) of eight (8) crib mattresses was not tight-fitting without gaps on this date. Consultant observed mattress to curl and not lay flat. Consultant observed an infant sleeping in the crib at the time of the visit.

#### POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least

Correction Deadline: 10/16/2019

Correction Deadline: 2/18/2019

Corrected on 10/16/2019

.30(2) - The previous citation was observed to be corrected on this date. Consultant observed cribs to be free of objects on this date.

#### Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that an infant was asleep for an undetermined amount of time in an infant seat on this date.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

**Correction Deadline: 10/16/2019**

**Staff Records**

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 2**

Staff # 3 Not Met  
Date of Hire: 09/03/2019  
"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

Staff # 11 Not Met  
Date of Hire: 05/27/2015  
"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Comment**

Director provided one file for employees hired since last visit on February 18, 2019.

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that two (2) of 13 staff members did not submit a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. A one-day letter was left on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will view the A to Z Background Check video units to ensure the CRC rules are maintained.

**Correction Deadline: 10/16/2019**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that two (2) of 13 staff members did not have evidence of a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. A one-day letter was left on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will view the A to Z Background Check video units to ensure the CRC rules are maintained.

**Correction Deadline: 10/16/2019**

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**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 3/20/2019**

**Corrected on 10/16/2019**

**.33(4) - The previous citation was observed to be corrected on this date. Consultant observed all staff to have started 2019 training.**

**Correction Deadline: 3/20/2019**

**Corrected on 10/16/2019**

**.33(6) - The previous citation was observed to be corrected on this date. Consultant observed all staff members to have started the required 10 clock hours of training for 2019.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Not Met**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that center staff in classroom D-1L left the children unsupervised to step across the hall to another classroom. The consultant then observed the staff member to walk to the front door to give the consultant access to the facility prior to returning to the classroom D-1L.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 10/16/2019**