



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/16/2017 **VisitType:** Monitoring Visit

Arrival: 11:15 AM

Departure: 1:00 PM

FR-000001638

Jules, Ann V

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Regional Consultant

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Mailing Address

Same

Compliance Zone Designation

10/16/2017	Monitoring Visit	Good Standing
05/09/2017	Licensing Study	Good Standing
11/30/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				

Children Present: 6

Total Children: 6

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 10/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ann Jules, Program Official

Date

, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Infant Safe Sleep requirements discussed with Provider.

Correction Deadline: 10/16/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Not Met

Technical Assistance

290-2-3-.08(1) - Discussed with Provider incomplete children's files.

Correction Deadline: 10/16/2017

Finding

Previously Cited: 290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on a review of records that one child did not have a complete address for the emergency contact. It was further determined that two children did not have complete information for the child's physician.

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on Consultant's observation that one child did not have a complete address for the emergency contact. It was further determined that two children did not have complete information for the child's physician.

POI (Plan of Improvement)

Previously Cited: The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 10/20/2017

Recited on 10/16/2017

Correction Deadline: 5/9/2017

Corrected on 10/16/2017

.08(1)(a) - Consultant observed previous citation to be corrected in that consultant saw parent's work information complete.

Finding

Previously Cited: 290-2-3-.08(1)(f) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on a review of records that several enrolled children did not have any information noted for allergies or special needs.

290-2-3-.08(1)(f)(4) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on Consultant's observation that several children were missing information including known allergies, physical problems, and mental health disorders.

POI (Plan of Improvement)

Previously Cited: The Home Provider will secure and maintain the missing Child's health information.

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 10/20/2017

Recited on 10/16/2017

Finding

Previously Cited: 290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that one child did not have any permission on the enrollment form for emergency medical treatment.

290-2-3-.08(3)requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on Consultant's review of records that one child did not have any permission on the enrollment form for emergency medical treatment.

POI (Plan of Improvement)

Previously Cited: The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 10/20/2017

Recited on 10/16/2017

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

No hazards were observed on this date.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Comment

No Swimming Activities Provided

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Provider Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR)**Met****Comment**

Provider does not administer medication.

Licensure

290-2-3-.04 Application Requirements(CR)	Met
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Comment

Provider provides care for six children for pay.

Safety and Discipline

290-2-3-.11 Animals	Met
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Comment

No Animals Kept

290-2-3-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR)	Met
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Comment

Criminal Records Check complete

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision