



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/11/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:00 PM **Departure:** 4:30 PM

CCLC-18603

A Step Ahead Learning Center

340 Wilkerson Rd. Rex, GA 30273 Henry County
 (678) 565-1910 info@asalearning.com

Regional Consultant

Kenyatta Wade
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Mailing Address
 Same

Compliance Zone Designation		
10/11/2017	Complaint Investigation & Monitoring Visit	Good Standing
06/19/2017	Licensing Study	Good Standing
10/03/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L A - Infants		0	0	C	9	C	NA	NA	
Main	1R G - 3 yr olds	Five Year Olds	1	15	C	18	C	NA	NA	Free Play
Main	2L B - Older Infants	Four Year Olds	1	15	C	16	C	NA	NA	Free Play
Main	2R J - 4 yr olds	Four Year Olds	1	18	C	21	C	NA	NA	Outside, Transitioning
Main	3L C - Toddlers	One Year Olds	1	8	C	17	C	NA	NA	Circle Time
Main	3R H - 3 yr olds	Four Year Olds	1	11	C	31	C	NA	NA	Snack
Main	4L D - Toddlers	Two Year Olds	1	10	C	18	C	NA	NA	Story
Main	4R I - 4 yr olds	Three Year Olds	2	31	C	20	NC	NA	NA	Centers
Main	5L E - 2 yr olds	Two Year Olds and Six Year Olds and Over	2	14	C	21	C	NA	NA	Centers
Main	6L F - 2 yr olds	Six Year Olds and Over	1	10	C	21	C	NA	NA	Homework

Total Capacity @35 sq. ft.: 192

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 132

Total Capacity @35 sq. ft.: 192

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - Left Side - 2 yr olds	68	C
Main	Area A - Right Side - 3 to 12 yr olds	56	C

Comments

The purpose of this visit is to conduct a monitoring visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nina Killins, Program Official

Date

Kenyatta Wade, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 6/19/2017

Corrected on 10/11/2017

Previous citation observed corrected.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined that the teachers closet in the fourth left two-year-old classroom was observed unlocked with a staff members purse and tote bag inside stored on a low shelf, also in the third left one-year-old classroom a drawer was observed unlocked with seven diaper rash ointments and creams as well as inside of a child's book bag hanging on the back hook beneath cubbies accessible to children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/11/2017

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed-Fluff/Redistribute Surface

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 6/24/2017****Corrected on 10/11/2017****Consultant observed fire drills complete from March through September 2017.****Safety**

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)**Met****Comment**

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.33 Staff Training **Defer**

Defer

Center is working towards 2017 training.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 7/19/2017

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision