



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/8/2019 **VisitType:** Monitoring Visit **Arrival:** 12:25 PM **Departure:** 4:30 PM

CCLC-48157

Happy Hollow Christian Academy

156 East Main Street Irwinton, GA 31042 Wilkinson County
 (478) 946-0063 happyhollowchristianacademy@gmail.com

Regional Consultant

Laura Johnson
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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/08/2019	Monitoring Visit	Good Standing	
03/20/2019	Complaint Closure	Good Standing	
03/20/2019	Complaint Investigation & Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	A	One Year Olds	1	8	C	9	C	NA	NA	Nap
1	B	One Year Olds and Two Year Olds	1	5	C	11	C	NA	NA	Nap
1	C	Infants and One Year Olds	2	10	C	14	C	NA	NA	Floor Play, Feeding
Total Capacity @35 sq. ft.:			34		Total Capacity @25 sq. ft.: 140					
2	Four Left		0	0	C	12	C	NA	NA	
2	One Left	Five Year Olds	1	13	C	15	C	NA	NA	Nap
2	Three Left	Six Year Olds and Over	1	4	C	12	C	NA	NA	Circle Time
2	Three Right	Four Year Olds	1	7	C	12	C	NA	NA	Nap
2	Two left	Four Year Olds	1	8	C	12	C	NA	NA	Nap
2	Two Right	Six Year Olds and Over	1	10	C	12	C	17	C	Art
Total Capacity @35 sq. ft.:			75		Total Capacity @25 sq. ft.: 140					
3	E	Three Year Olds	2	12	C	23	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			23		Total Capacity @25 sq. ft.: 140					
Total # Children this Date:			77		Total Capacity @35 sq. ft.: 132					
					Total Capacity @25 sq. ft.: 140					

Building	Playground	Playground Occupancy	Playground Compliance
3	A	69	C
3	B	11	C

Comments

The purpose of today's visit is to conduct a monitoring visit. This is the first visit of the fiscal year.

The director stated that they do not provide routine transportation or swimming activities.

All criminal record checks were observed complete. The director provided files for 14 new employees hired since the last visit.

Plan of Improvement: Developed This Date 10/08/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Lindsey Attaway, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 3/20/2019

Corrected on 10/8/2019

.07(5) - This citation was corrected on this date. No children were observed wearing bibs on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 3/20/2019

Corrected on 10/8/2019

.17(7) - This citation was corrected on this date. Appropriate hand washing was observed throughout the visit.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Not Met**

Finding

591-1-1-.13(2) requires Center Staff to obtain written permission from Parents in advance of the child's participation in any field trip and such permission must be signed and dated by a Parent. It was determined based on observation that four children and a staff member went on a field trip to the park beside the center and did not have written permission from the parents for the children to participate in the field trip.

POI (Plan of Improvement)

Center Staff will have and use a system to obtain written field trip permission in advance and ensure the permission is signed and dated by the responsible person.

Correction Deadline: 10/8/2019

Finding

591-1-1-.13(5) requires Center Staff to leave a list of children and adults participating in the trip at the Center and to take the same list on the trip in the possession of the adult in charge of the trip. It was determined based on observation that four children and one staff member went on a field trip to the park beside the center and did not have a list of the trip participants with them and a copy was not left at the center while they were gone.

POI (Plan of Improvement)

The Center will create and distribute a list of participants for each trip taken.

Correction Deadline: 10/8/2019

Technical Assistance

591-1-1-.13(7) - The consultant spoke with the director about ensuring that when children participate in field trips they wear name tags with the center's name, address, and phone number on them.

Correction Deadline: 10/8/2019

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Correction Deadline: 3/30/2019****Corrected on 10/8/2019****.30(1)(a) - This citation was corrected on this date. All children present had an assigned crib.****Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that six out of eleven cribs had mattresses that were not at least two-inches thick. Additionally, three out of eleven cribs had mattresses that were torn with exposed foam and not waterproof as required.

POI (Plan of Improvement)

The center will ensure that all crib mattresses are firm, tight-fitting without gaps, at least two-inches thick and covered with a waterproof, washable material. The director will order new mattresses for the cribs.

Correction Deadline: 10/22/2019**Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that five out of ten classrooms had children sleeping on mats with no sheets or similar covering for the mat.

POI (Plan of Improvement)

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

Correction Deadline: 10/8/2019

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 14 files for employees hired since the last visit.

591-1-1-.33 Staff Training**Defer****Correction Deadline: 3/29/2019****Corrected on 10/8/2019****.33(3) - This citation was corrected on this date. Evidence of Health and Safety training was provided on this date.****Defer**

591-1-1-.33(6)- This citation is deferred. Annual training will be reviewed at the next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 1/1/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.