



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/28/2017 **VisitType:** Licensing Study

Arrival: 10:15 AM

Departure: 12:35 PM

FR-39520

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Same

Compliance Zone Designation		
09/28/2017	Licensing Study	Good Standing
01/31/2017	Monitoring Visit	Good Standing
09/29/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	6	0	0	0
3 & 4 Years	2	1	0	0	1
School Age(5+) Years	0	0	0	0	2
Total Under 13 Years	5	7	0	0	3
Total Under 18 Years	5				

Children Present: 5

Total Children: 10


Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 09/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tamika Davis, Program Official

Date

Brandi Mangino, Consultant

Date

 Proof of No Liability Insurance Form

Child # 8

Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(10)

290-2-3-.08 Children's Records
Not Met**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that several enrolled children were missing the physician information.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 9/28/2017**Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a review of records that the provider was missing a signed no liability statement for several enrolled children.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 9/28/2017**Finding**

Previously Cited: 290-2-3-.11(1)(b) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on consultants review of records on this date that the home did not have such evidence for three enrolled children.

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that three enrolled children did not have current immunizations.

POI (Plan of Improvement)

Previously Cited: The home provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 10/2/2017**Recited on 9/28/2017**

Finding

290-2-3-.08(1)(f)(4) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on a review of records that several records were missing if the children had any known allergies or disabilities.

POI (Plan of Improvement)

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 9/28/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Consultant discussed ensuring that complete addresses are listed for emergency contacts.

Correction Deadline: 9/28/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please add a lock to the drawer on the diaper station.

Correction Deadline: 9/28/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Technical Assistance

Technical Assistance

Consultant discussed covering the floor in the kitchen area so it is not a tripping hazard.

Correction Deadline: 9/28/2017

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

Discussed ensuring the wood is covering the building in the back at all times so it does not pose any hazards.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Observed-Proper Handwashing.

290-2-3-.11 Diapering Areas & Practices(CR)

Not Met

Comment

Staff Stated Proper Knowledge

Finding

290-2-3-.11(1)(h) requires toilet potty chairs shall after each use be emptied by disposal in a flush toilet, cleaned with a disinfectant, and stored in the bathroom. If a sink is used, it shall be disinfected after each use. It was determined based on consultant observation that a potty chair was not stored in the bathroom.

POI (Plan of Improvement)

The Home Provider will ensure that potty chairs are emptied by disposal in a flush toilet, cleaned with a disinfectant, and stored in the bathroom. If a sink is used, it shall be disinfected after each use.

Correction Deadline: 9/28/2017

290-2-3-.11 Medications(CR) **Met**

Comment

Per the provider no medication is dispensed.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Application requirements reviewed for children for pay present and the providers child.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit **Met**

Comment

Reminder-Replace/Add Item

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision