



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/25/2018 **VisitType:** Licensing Study **Arrival:** 2:45 PM **Departure:** 5:25 PM

CCLC-37871

Lemon Tree Academy

1290 N Cherokee Road Social Circle, GA 30052 Walton County
 (770) 464-0768 teninalemon@yahoo.com

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|---|---------------|--|
| 09/25/2018 | Licensing Study | Support | |
| 06/07/2018 | Complaint Closure | Good Standing | |
| 06/01/2018 | Complaint Investigation & Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|----------|-----------------------------------|--------------------------------|----------|--------------------------------|--------------------------------|--------------|------------|--------------|------------|
| Building II | Left | Six Year Olds and Over | 1 | 10 | C | 22 | C | NA | NA | Homework |
| Building II | Right | PreK | 2 | 18 | C | 22 | C | NA | NA | Outside |
| Total Capacity @35 sq. ft.: 44 | | | | | Total Capacity @25 sq. ft.: 94 | | | | | |
| Main | A/Front | Two Year Olds and Three Year Olds | 2 | 18 | C | 28 | C | 39 | C | Outside |
| Main | B/1R | One Year Olds and Two Year Olds | 2 | 13 | C | 17 | C | NA | NA | Outside |
| Main | C Back R | Infants and One Year Olds | 1 | 5 | C | 5 | C | NA | NA | Floor Play |
| Total Capacity @35 sq. ft.: 50 | | | | | Total Capacity @25 sq. ft.: 94 | | | | | |
| Total # Children this Date: 64 | | | Total Capacity @35 sq. ft.: 94 | | | Total Capacity @25 sq. ft.: 94 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | PG/A/Right | 79 | C |
| Main | PG/B/Left | 34 | C |

Comments

The consultant and staff in charge discussed upcoming criminal record check changes, USDA guidelines, and professional learning plans. A one day letter was left. A plan of improvement was left.

Plan of Improvement: To Be Submitted

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decga.gov

Tenina Lemon, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 9/25/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Please ensure cabinets are properly locked under diaper changing tables.

Correction Deadline: 9/25/2018

Correction Deadline: 6/4/2018

Corrected on 9/25/2018

.25(3) - Correction of previous citation in that consultant observed all restroom vent fans and lighting in good repair.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on an observation that the fencing was not secure on the bottom of Playground A closest to the parking lot. The fencing was not secure on the bottom on Playground B in the far right corner.

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Correction Deadline: 10/12/2018

Technical Assistance

591-1-1-.26(6) - Repair cracked stairs or replace purple and pink slide equipment on the Playground B.

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Correction Deadline: 10/5/2018

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| Health and Hygiene |
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591-1-1-.07 Children's Health

Technical Assistance

Technical Assistance

591-1-1-.07(5) - Please remember pacifier clips are not allowed while children are in care.

Correction Deadline: 9/25/2018

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Staff were observed to remind children to wash hands.

Technical Assistance

591-1-1-.17(2) - Please ensure staff are mindful of runny noses and remind children to wear their shoes while on the playground.

Correction Deadline: 9/25/2018

591-1-1-.20 Medications(CR)**N/A****Comment**

The center currently does not dispense or administer medication.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on an observation that four of five crib mattresses were not 2 inches thick and were not firm.

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Correction Deadline: 10/12/2018

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on an observation that five of the five crib sheets were not tight-fitting as required and two of the five cribs were in use.

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Correction Deadline: 9/28/2018

Recited on 9/25/2018

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on an observation that Classroom A and Classroom Right had multiple mats that were torn and exposing foam.

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Correction Deadline: 10/26/2018

Recited on 9/25/2018

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| Staff Records |
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591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on a review of records that one staff hired on May 28, 2018 did not have a criminal background check when returning to the center after a break in employment from the center for twelve months and the record check was not within twelve months of hire.

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Correction Deadline: 9/25/2018

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on an observation that one staff hired on May 28, 2018 did not complete the required Health and Safety training within the first 90 days of hire.

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Correction Deadline: 10/31/2018

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that one lead teacher did not have the required lead teacher credential.

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Correction Deadline: 12/31/2018

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Please ensure all staff in the process of obtaining a credential have a professional learning plan on file.

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Correction Deadline: 9/25/2018

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| Staffing and Supervision |
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Comment

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.