



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/21/2017    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 1:35 PM

**CCLC-30305**

**Imagination Station Too**

4601 Cargo Drive Columbus, GA 31909 Muscogee County  
 (706) 317-0227 081017@klcorp.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454  
 Fax: (706) 434-7641  
 laura.swann@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/21/2017	Licensing Study	Good Standing	
06/06/2017	Complaint Closure	Good Standing	
05/24/2017	Complaint Investigation & Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left wing-bk lt		0	0	C	24	C	NA	NA	
Main	Left wing-Ft. lt		0	0	C	24	C	NA	NA	
Main	Lt. wing-Ft. rt.	Three Year Olds	1	8	C	24	C	NA	NA	Circle Time
Main	Lt.wing-bk rt.	PreK	2	22	C	24	C	NA	NA	Circle Time
Main	Middle-Bk Left		0	0	C	18	C	NA	NA	
Main	Middle-Ft back Rt.	One Year Olds	1	4	C	19	C	NA	NA	Diapering, Floor Play
Main	Middle-Ft. Left	Infants	1	4	C	18	C	NA	NA	Floor Play
Main	Middle-Ft. Rt.	One Year Olds	1	4	C	20	C	NA	NA	Floor Play
Main	Rt wing-ft. middle	Two Year Olds	1	9	C	20	C	NA	NA	Outside
Main	Rt. wing-bk left	One Year Olds	1	4	C	21	C	NA	NA	Outside
Main	Rt. wing-bk rt.	Three Year Olds	1	9	C	21	C	NA	NA	Circle Time, Transitioning
Main	Rt. wing-ft. rt.	Three Year Olds	1	5	C	24	C	NA	NA	Circle Time
Main	Rt. wing-ft.left	Two Year Olds	1	6	C	24	C	NA	NA	Floor Play
					Total Capacity @35 sq. ft.: 281	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 281			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tiffinee Morris, Program Official

Date

Laura Swann, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

No Swimming Activities Provided

**Children's Records**

**591-1-1-.08 Children's Records** **Met**

**Comment**

Observed-Records Complete/Well Organized

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Correction Deadline: 5/24/2017**

Corrected on 9/21/2017

.26(4) - Correction observed on this date. The gap at the bottom was repaired.

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following were seen:

Middle playground- 14 mushrooms were spread throughout the area.

Right playground- 19 mushrooms were present throughout the area.

Left playground- plastic cups were on the ground.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. Remove mushrooms and trash from playgrounds.

**Correction Deadline: 9/21/2017**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Infant Feeding Forms Updated As Required.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation

<b>Policies and Procedures</b>
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**591-1-1-.27 Posted Notices** **Technical Assistance**

**Technical Assistance**

591-1-1-.27 - Consultant discussed with the director the required posted notices.

**Correction Deadline: 9/21/2017**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Observed-Complete Documentation

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Observed-Pleasant Naptime Environment

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Seven staff hired since last visit.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-50% Certified First Aid & CPR

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**591-1-1-.33 Staff Training** **Not Met**

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined by a review of records that three employees did not complete the full ten hours of annual training for 2016.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2017**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Lead staff education requirements met.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Direct Supervision/Attentive Staff