



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/11/2019    **VisitType:** Monitoring Visit    **Arrival:** 3:15 PM    **Departure:** 4:15 PM

**CCLC-4058**

**South DeKalb YMCA Prime Time**

2565 Snapfinger Road Decatur, GA 30034 DeKalb County  
 (770) 987-3500 wesleyt@ymcaatlanta.org

**Regional Consultant**

Ashia Jackson  
 Phone: (770) 357-7070  
 Fax: (770) 357-7069  
 ashia.jackson@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/11/2019	Monitoring Visit	Good Standing	
06/28/2019	Complaint Closure	Support	
05/15/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Gym	Six Year Olds and Over	2	37	C	261	C	NA	NA	Free Play
Main	Multipurpose Room	Six Year Olds and Over	2	17	C	69	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0			Building capacity limited by Centers Request				
Total # Children this Date: 54		Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	766	C

**Comments**

Plan of Improvement: Developed This Date 09/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Welsey Triplett, Program Official

Date

Ashia Jackson, Consultant

Date



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### Findings Report

**Date:** 9/11/2019 **VisitType:** Monitoring Visit **Arrival:** 3:15 PM **Departure:** 4:15 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** Met

#### Comment

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** Met

#### Comment

Swimming rules discussed.

### Facility

**591-1-1-.19 License Capacity(CR)** Met

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** Met

#### Comment

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** Met

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** Met

#### Comment

No children enrolled who require diapering. School age children attend only for after school hours.

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591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 6/28/2019

Corrected on 9/11/2019  
.17(2) - Previous citation corrected.

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591-1-1-.20 Medications(CR) Met

**Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 5/20/2019

Corrected on 9/11/2019  
.21(1)(p) - Previous citation corrected.

Correction Deadline: 5/20/2019

Corrected on 9/11/2019  
.21(3) - Previous citation corrected.

<b>Safety</b>
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591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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591-1-1-.36 Transportation(CR) Met

**Comment**

Complete documentation of transportation observed.

Correction Deadline: 6/28/2019

Corrected on 9/11/2019  
.36(10) - Previous citation corrected.

Correction Deadline: 5/25/2019

Corrected on 9/11/2019  
.36(3)(a-b) - Previous citation corrected.

Correction Deadline: 6/28/2019

Corrected on 9/11/2019  
.36(7)(c)2. - Previous citation corrected.

Correction Deadline: 6/28/2019

Corrected on 9/11/2019  
.36(7)(d)1. - Previous citation corrected.

Correction Deadline: 5/15/2019

Corrected on 9/11/2019  
.36(7)(d)2. - Previous citation corrected.

Correction Deadline: 6/28/2019

Corrected on 9/11/2019  
.36(7)(d)2. - Previous citation corrected.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

## Staff Records

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on documentation reviewed that one staff member (staff number 2) hired on 5/29/2019 was present at the center with a satisfactory records check outside the portability date. It was further determined that the center did not electronically port one staff member (staff member 5) who was present on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will electronically port all staff members prior to staff beginning work at the center to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review training modules to ensure CRC rules are maintained.

**Correction Deadline: 9/11/2019**

**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 6/14/2019**

**Corrected on 9/11/2019**

**.33(3) - Previous citation corrected.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Adequate supervision observed on this date.

**Correction Deadline: 6/28/2019**

**Corrected on 9/11/2019**

**.32(7) - Previous citation corrected.**