



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/3/2019      **VisitType:** Licensing Study      **Arrival:** 9:15 AM      **Departure:** 1:30 PM

**CCLC-36387**

**KinderCare Learning Center**

3966 South Bogan Road Suite A Buford, GA 30519 Gwinnett County  
 (678) 714-7021 buford@kindercare.com

**Regional Consultant**

Quintayna Collins

Phone: (770) 359-4401

Fax:

Jennifer.Taylor@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/03/2019	Licensing Study	Good Standing	
01/31/2019	Monitoring Visit	Good Standing	
08/20/2018	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1R	Infants and One Year Olds	1	4	C	14	C	NA	NA	Floor Play
Main	B: 2R		0	0	C	20	C	NA	NA	
Main	C: 3R		0	0	C	15	C	NA	NA	
Main	D: 4R		0	0	C	15	C	NA	NA	
Main	E: 5R	Three Year Olds	1	11	C	20	C	NA	NA	Centers
Main	F: 6R	PreK	2	21	C	32	C	NA	NA	Centers
Main	G: Left 5L	PreK	2	19	C	26	C	NA	NA	Outside
Main	H: Left 4L		0	0	C	21	C	NA	NA	
Main	I: Left 3L		0	0	C	15	C	NA	NA	
Main	J: Left 2L	One Year Olds and Two Year Olds	2	6	C	17	C	NA	NA	Outside
Main	K: Left 1L		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 208					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 61			Total Capacity @35 sq. ft.: 208			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	16	C
Main	PG B	18	C
Main	PG C	19	C
Main	PG D	41	C
Main	PG E	76	C

## Comments

The purpose of this visit was to conduct a licensing study and to follow-up on the previous visit from January 31, 2019.

Plan of Improvement: Developed This Date 09/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Anna Mitchell, Program Official

Date

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Quintayna Collins, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

Met

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

Met

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation. Per the director, the center ceased transportation services on an undetermined date during the week of June 17, 2019.

**Correction Deadline: 2/1/2019**

**Corrected on 9/3/2019**

.36(7)(b) - The previous citation was observed to be corrected on this date. The consultant observed all children who participating in walking services for the center's afterschool program to have evidence of a medical emergency form on file on this date.

**Correction Deadline: 9/10/2019**

**Corrected on 9/3/2019**

The previous citation was observed to be corrected on this date. The center has ceased transportation services on an undetermined date during the week of June 17, 2019. Per director, the center conducts walking services to Harmony Elementary School for school-age children. The consultant discussed walking field trips and walking school transportation services with the director on this date. Please ensure that all staff members maintain the following rules:

- Staff:child ratios
- Parental permission for all school-age children that are escorted by staff members to the local elementary school.
- Maintain and update as needed an emergency medical form for all school-age children that are escorted by staff members to and from the local elementary school.
- Staff members supervise all school-age children being escorted to and from the local elementary school.
- Maintain and update as needed a list of all school-age children participating in before and afterschool services.

**Correction Deadline: 2/1/2019**

**Corrected on 9/3/2019**

.36(7)(c)3. - The previous citation was observed to be corrected on this date. The consultant observed evidence of return times to the facility documented on all transportation forms reviewed on this date.

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**Sleeping & Resting Equipment**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 12****Records with Missing/Incomplete Components: 8**

Staff # 3	Not Met
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Date of Hire: 10/25/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5	Not Met
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Date of Hire: 11/01/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7	Not Met
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Date of Hire: 02/27/2019

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 8	Not Met
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Date of Hire: 09/18/2018

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 9	Not Met
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Date of Hire: 08/13/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10	Not Met
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Date of Hire: 08/03/2016

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 11	Not Met
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Date of Hire: 08/07/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12	Not Met
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Date of Hire: 10/25/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 3 file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Complete first aid kits observed in center and on vehicles.

**Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that less than 50% of the staff members had evidence of a current first aid and CPR training card on file on this date. The center was required to have approximately six staff members certified, but there were only five staff members certified on this date.

**POI (Plan of Improvement)**

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

**Correction Deadline: 10/3/2019****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that seven staff members did not complete the required first aid and CPR training within the first 90 days of their date of hire.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 9/10/2019****Recited on 9/3/2019****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that two staff members did not complete the required Health and Safety Orientation Training within the first 90 days of their date of hire.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 9/3/2019**

**Recited on 9/3/2019**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.