



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 12:20 PM

CCLC-30305

Imagination Station Too

4601 Cargo Drive Columbus, GA 31909 Muscogee County
 (706) 317-0227 081017@klcorp.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|-----------------------------------|---------------|--|
| 08/30/2018 | Licensing Study | Good Standing | |
| 08/08/2018 | Complaint Closure | Good Standing | |
| 07/23/2018 | Complaint Investigation Follow Up | Good Standing | |

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|--------------------|-----------------|-------|----------|------|------------|--------------|------------|--------------|---------------|
| Main | Left wing-bk lt | PreK | 2 | 19 | C | 24 | C | NA | NA | Centers |
| Main | Left wing-Ft. lt | PreK | 1 | 6 | C | 24 | C | NA | NA | Circle Time |
| Main | Lt. wing-Ft. rt. | | 0 | 0 | C | 24 | C | NA | NA | |
| Main | Lt.wing-bk rt. | | 0 | 0 | C | 24 | C | NA | NA | |
| Main | Middle-Bk Left | Infants | 1 | 3 | C | 18 | C | NA | NA | Floor Play |
| Main | Middle-Ft back Rt. | | 0 | 0 | C | 19 | C | NA | NA | |
| Main | Middle-Ft. Left | Infants | 1 | 4 | C | 18 | C | NA | NA | Floor Play |
| Main | Middle-Ft. Rt. | One Year Olds | 2 | 4 | C | 20 | C | NA | NA | Art |
| Main | Rt wing-ft. middle | Two Year Olds | 1 | 7 | C | 20 | C | NA | NA | Free Play |
| Main | Rt. wing-bk left | Two Year Olds | 2 | 5 | C | 21 | C | NA | NA | Story |
| Main | Rt. wing-bk rt. | Three Year Olds | 1 | 10 | C | 21 | C | NA | NA | Circle Time |
| Main | Rt. wing-ft. rt. | Three Year Olds | 1 | 4 | C | 24 | C | NA | NA | Transitioning |
| Main | Rt. wing-ft.left | Two Year Olds | 2 | 7 | C | 24 | C | NA | NA | Art |

Total Capacity @35 sq. ft.: 281

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 69

Total Capacity @35 sq. ft.: 281

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
|----------|------------|----------------------|-----------------------|

Comments

Plan of Improvement: Developed This Date 08/30/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decga.gov

Tiffinee Morris, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

Consultant discussed checking restroom ventilation to ensure that it is properly working.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that the following items were in need of repair:

- wall paper in the girls restroom of the left wing front room was coming off the wall
- the rubber around the floor was coming off in the left wing back right room and chipping paint was observed behind the rubber.
- ceiling tiles in the left wing back right room, restroom had water stains, and the kitchen tile had black stains.
- middle right wing classroom next to the restroom door the wall paper was observed to be coming off the walls.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/13/2018

Recited on 8/30/2018

Technical Assistance

Consultant discussed to check and ensure that plug-in have the needed covers.

Correction Deadline: 8/30/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that the following hazards were present on the playgrounds:

Right Playground:

- three mushrooms in the back right corner
- the red paint on the top of the train was chipping paint and had exposed rust in a small area on the back right corner
- water hose on the backside of the the right playground before the gate to enter the middle back playground was accessible to children

Middle Playground:

- the rubber underneath the play equipment was cracking in areas and posed a tripping hazard to children in care
- a water hose was outside a classroom door on the left side and accessible to children

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/13/2018

Technical Assistance

Consultant discussed that fencing in areas of the middle back, and right back and corner of the right side playground have areas of fencing that was observed to not be meeting the four foot height requirements.

Correction Deadline: 8/30/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Handwashing requirements discussed on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

Consultant discussed that travel times should not exceed 45 minutes as on some dates the times are minutes over.

Correction Deadline: 8/31/2018

Technical Assistance

Please review the emergency transportation forms to ensure all areas are correctly filled out as addresses were missing for medical center the facility uses.

Correction Deadline: 8/31/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

The director was informed that a fingerprint background determination for any staff that had fingerprints completed before January 1, 2014 must obtain an updated fingerprint determination by October 1, 2018. The director was further informed that all staff must have a comprehensive background check determination on file no later than October 1, 2018. The consultant discussed new criminal background policies and procedures that will become effective on October 1, 2018. The director will review the upcoming changes to ensure criminal background compliance is maintained.

Correction Deadline: 8/30/2018**591-1-1-.14 First Aid & CPR****Technical Assistance****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

Technical Assistance

Consultant discussed first aid and CPR requirements with the center director on this date.

Correction Deadline: 9/29/2018**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the center director has been employed at the center for over one year and was observed to not have the food service and nutrition training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 9/29/2018**Correction Deadline: 12/31/2017****Corrected on 8/30/2018****.33(6) - Citation observed to be corrected.****591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 8/8/2018****Corrected on 8/30/2018****.32(7) - Citation observed to be corrected on this date.**