



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/23/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:15 AM **Departure:** 2:30 PM

CCLC-36891

Appletree Learning Center and Academy III

230 Charter Lane Macon, GA 31201 Bibb County
 (478) 475-1174 stepsofexcellence@yahoo.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

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brandi.mangino@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/23/2018	Complaint Investigation & Monitoring Visit	Good Standing	
02/28/2018	POI Follow Up	Good Standing	
02/01/2018	Monitoring Visit	Deficient	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Twos	One Year Olds and Two Year Olds	1	7	C	17	C	NA	NA	Nap,Centers
Main	B- 1 year olds		0	0	C	13	C	NA	NA	
Main	C- Infants	Infants and One Year Olds	1	6	C	10	C	NA	NA	Nap,Floor Play
Main	D-3-4 year olds		0	0	C	26	C	NA	NA	
Main	E- Afterschool		0	0	C	13	C	18	C	
Main	F-School Age	Three Year Olds and Four Year Olds	1	11	C	20	C	NA	NA	Centers,Nap
Total Capacity @35 sq. ft.: 99					Total Capacity @25 sq. ft.: 104					
Total # Children this Date: 24					Total Capacity @25 sq. ft.: 104					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- School age	0	C
Main	B	45	C
Main	C	16	C

Comments

Plan of Improvement: To Be Submitted 08/30/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Stephanie Brookins, Program Official

Date

Brandi Mangino, Consultant

Date



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Summary Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultant's observation that the following items were a potential falling hazard to children in care:

- the television on the shelf to the left of the back door in Room E was not secure
- the DVD player on the shelf in Room E under the mounted television was not secure
- the radio on the shelf in Room A with the cord hanging

Correction Deadline: 8/27/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the ventilation in the boy's hallway restroom was observed to not be in working order.

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Correction Deadline: 9/22/2018

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that the following items were in need of repair:

- one of three toilet seats in the restroom off Room A was not secured and posed a falling hazard to children in care
 - top of the blue cubbies in Room D was observed to be chipping wood
 - top of the shelf in Room F by the back window facing the small playground was observed to be chipping contact paper
 - window seals in Room F were observed to be chipping white paint
 - top of the cubbies in Room E was observed to be chipping contact paper
 - the bottom of the door in Room B was observed to be chipping paint
 - the outside of the door of Room C was observed to be chipping paint
 - the wood on the outside of the center, located on the outside playgrounds, was observed to be chipping white paint
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Correction Deadline: 9/6/2018

Technical Assistance

Please ensure that hazards remain inaccessible as baby wipes were observed in book bags and they pose a suffocation hazard.

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Correction Deadline: 8/23/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

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Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that the following hazards were present on the outside playground:

- steering wheel on the blue race car on the right side playground was broken at the top and had sharp edges
 - a wire on the top left corner of the fencing on the back playground was not secured and had a sharp edge
 - the inside of the wheels on the yellow metal equipment on the back playground was observed to be chipping paint.
 - standing water inside the green turtle on the small right side playground was observed to have approximately two inches of water inside.
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Correction Deadline: 9/6/2018

Food Service

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Per the center director no medication has been dispensed since the last regulatory visit.

Correction Deadline: 8/23/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that three of 15 records did not have the physician and/or phone number listed, 15 of 15 did not have listed the local medical facility that the center uses, six of 15 records did not have listed if the child had any allergies, special medical needs and conditions, or if they were on any current prescribed medication. It was further determined that three of three of 15 records were observed to be missing the child's name and date of birth, and six of 15 were missing contact information for the father.

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Correction Deadline: 8/24/2018

Finding

591-1-1-.36(8) restricts a child's travel time to forty-five minutes on each trip between the Center and destination unless accompanied by the Parent and excluding field trips. It was determined based on a review of records that the one child that is picked up from Vineville Academy during afternoon pick-up is on the bus daily for approximately 50 minutes.

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Correction Deadline: 8/24/2018

Technical Assistance

Consultant discussed that the seats on both buses have exposed foam that needs repaired.

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Correction Deadline: 8/24/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

The director provided one new file for one new staff member that was hired since last visit.

Consultant discussed the new criminal record procedures that will take effect on October 1, 2018. Consultant stated that local check will no longer be accepted and a staff member with a national criminal record check must be supervised at all times by a staff member with a comprehensive check.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.