



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2017    **VisitType:** Licensing Study    **Arrival:** 1:55 PM    **Departure:** 6:00 PM

**CCLC-38592**

**Bright Beginning Early Learning Center**

1629 Beecher Street Atlanta, GA 30311 Fulton County  
 (678) 812-3261 brightbeginelc@gmail.com

**Regional Consultant**

Lajuana Williams  
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 lajuana.williams@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/16/2017	Licensing Study	Good Standing	
03/08/2017	Monitoring Visit	Good Standing	
08/12/2016	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1R	Infants and One Year Olds and Two Year Olds	4	19	C	20	C	NA	NA	Transitioning, Nap
Main	B - 1L	Three Year Olds	1	7	C	14	C	19	C	Snack
Total Capacity @35 sq. ft.: 34					Total Capacity @25 sq. ft.: 39					
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 34			Total Capacity @25 sq. ft.: 39				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	29	C

**Comments**

Plan of Improvement: Developed This Date 08/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sherita Daniel, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 8/16/2017 **VisitType:** Licensing Study

**Arrival:** 1:55 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

591-1-1-.12(4) - Equipment secured.

**Correction Deadline: 8/16/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

**Correction Deadline: 3/8/2017**

**Corrected on 8/16/2017**

**.08(a)-(f) - Previous cite corrected.**

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

591-1-1-.19(1) - Licensed capacity met.

**Correction Deadline: 8/16/2017**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a staff handbag and chlorine wipes were observed on low shelving in the preschool class.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 8/16/2017**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that jagged concrete was accessible on the sidewalk on the right side of the playground

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that jagged concrete was accessible at the edge of the sidewalk on located on the right side of the playground.

**POI (Plan of Improvement)**

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will ensure the concrete is inaccessible.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 8/16/2017****Recited on 8/16/2017**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Ensure Bottles Covered/Fully Labeled

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge. Handwashing and storage of soiled items discussed.

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**591-1-1-.17 Hygiene(CR)****Not Met****Technical Assistance**

591-1-1-.17(7) - Please ensure handwashing rules are reviewed with staff and children's hands are washed at all required times. Discussed handwashing procedures.

**Correction Deadline: 8/16/2017**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff person did not wash her hands prior to feeding an infant snack.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 8/16/2017**

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Medication was not dispensed

<b>Safety</b>
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**591-1-1-.05 Animals** **Met**

**Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Comment**

Paperwork discussed - discussed that a separate checklist should be maintained for each school transported.

**Comment**

Vehicle had fire extinguisher and first aid kit

**Correction Deadline: 3/8/2017**

**Corrected on 8/16/2017**

**.36(7)(b) - previous cite corrected**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on observation of routine school transportation from Tuskegee Airman and Beecher Elementary schools that the loading and unloading of one child was not documented on August 13, 2017.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle and use "A" for absent.

**Correction Deadline: 8/17/2017**

**Finding**

591-1-1-.36(7)(d) requires the vehicle be thoroughly checked first by a designated Staff person who was present on the vehicle during the trip and then by a second designated Staff person, who may or may not have been present on the vehicle during the trip. It was determined based on the observation of routine school transportation for the week of August 13, 2017 that a second check of the vehicle was not conducted by a second designated staff person on August 14, 2017 after the vehicle returned from Tuskegee Airman and Beecher Elementary.

**POI (Plan of Improvement)**

The Center will ensure that the vehicle is thoroughly checked by a staff person who was present on the vehicle during the trip and also checked by a second staff person.

**Correction Deadline: 8/17/2017**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Not Met**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on staff statement that sheets were washed at the end of the week unless soiled.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 8/16/2017**

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Two new staff hired since last visit

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**591-1-1-.14 First Aid & CPR** **Met**

**Correction Deadline: 4/7/2017**

**Corrected on 8/16/2017**

**.14(1) - Previous cite corrected. Four staff were observed to have evidence of CPR and First Aid**

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**591-1-1-.33 Staff Training** **Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of staff records that health and safety orientation training was not on file for all staff.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 9/15/2017**

**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on observation of staff records that four hours of food safety training was not on file for the cook .

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 9/15/2017**

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on observation of staff records that ten hours of annual training was not on file for four staff.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 9/15/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Correction Deadline: 3/8/2017**

**Corrected on 8/16/2017**

**.31(11) - Previous cite corrected.**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 3/8/2017**

**Corrected on 8/16/2017**

**.32(1) - Previous cite corrected.**

**Correction Deadline: 8/16/2017**

**Corrected on 8/16/2017**

**.32(2) - Previous cite corrected.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 3/8/2017**

**Corrected on 8/16/2017**

**.32(7) - Previous cite corrected. Adequate supervision observed.**