



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/15/2017    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

**CCLC-39188**

**First Step Academy**

317 West 32nd Street Savannah, GA 31401 Chatham County  
 (912) 238-0105 fstepsacademy@yahoo.com

**Mailing Address**

703 W. 59TH STREET  
 SAVANNAH, GA 31405

**Regional Consultant**

Brandon Cason

Phone: (877) 372-3909

Fax: (877) 375-7034

carrie.spangler@decal.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/15/2017	Complaint Investigation Follow Up	Good Standing	
02/06/2017	Monitoring Visit	Support	
10/04/2016	TA Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A, front	Two Year Olds and Three Year Olds	1	4	C	13	C	NA	NA	Art
Main	B, back	Infants and One Year Olds	1	4	C	6	C	NA	NA	Free Play
Main	C, Right		0	0	C	6	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 25						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 8			Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	22	C

**Comments**

This was the first visit of the fiscal year. The purpose of this visit was a Follow-Up to the last visit conducted on February 6, 2017. The director stated that as of this date that no new staff members were hired since the last visit.

Plan of Improvement: Developed This Date 08/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Renee Campbell, Program Official

Date

Brandon Cason, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

<b>Facility</b>
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591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 2/20/2017

Corrected on 8/15/2017

This citation was observed to be corrected as of this date. The consultant observed mulch over the areas where the tarp was exposed to the children in care. The consultant did not observe tarp exposed to the children in care on this date.

Correction Deadline: 2/6/2017

Corrected on 8/15/2017

This citation was observed to be corrected as of this date. The consultant observed mulch over the areas where the tarp was exposed to the children in care. The consultant did not observe tarp exposed to the children in care on this date.

<b>Sleeping &amp; Resting Equipment</b>
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 2/6/2017

Corrected on 8/15/2017

This citation observed to be corrected as of this date.

<b>Staff Records</b>
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591-1-1-.09 Criminal Records Check(CR)

Met

#### Comment

No new hires

**Correction Deadline: 2/6/2017**

**Corrected on 8/15/2017**

**This citation observed to be corrected as of this date.**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Supervision(CR)**

**Not Met**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined on this date through the consultant's observation that a staff member was responsible for two separate physical areas for a brief period of time while a staff member used the restroom.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 8/15/2017**