



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/15/2017    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 9:15 AM    **Departure:** 1:30 PM

**CCLC-411**

**Smart Kids Childcare/Learning Center**

899 Crestmark Dr. Lithia Springs, GA 30122 Douglas County  
 (770) 944-2500 kidssmart@bellsouth.net

**Mailing Address**  
 Same

**Regional Consultant**

Patty Malone

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coty.cummings@dec.al.ga.gov

Joint with: Maranda Powell

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/15/2017	Complaint Closure	Good Standing	
08/15/2017	Complaint Investigation & Monitoring Visit	Good Standing	
05/25/2017	Licensing Study	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	1L	PreK	2	16	C	29	C	NA	NA	Circle Time
1	1st Right	PreK	2	18	C	28	C	NA	NA	Free Play
1	2R-Storage		0	0	C	9	C	NA	NA	
1	3rd Right	Infants	1	6	C	12	C	NA	NA	Free Play
1	4R	One Year Olds	2	11	C	16	C	NA	NA	Outside
1	5R	Two Year Olds	3	15	C	21	C	NA	NA	Centers,Art,Free Play
1	Rear	Three Year Olds	1	10	C	38	C	NA	NA	Free Play,Story
Total Capacity @35 sq. ft.: 153					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 76					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 08/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Axel Avin, Program Official

Date

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Patty Malone, Consultant

Date

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Maranda Powell, Consultant

Date



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### Summary Report

**Date:** 8/15/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:15 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the blue and yellow vinyl steps with stars had tears and exposed foam in classroom 4R.

#### POI (Plan of Improvement)

The center director will remove or repair the vinyl play equipment.

**Correction Deadline: 8/29/2017**

**Recited on 8/15/2017**

**Correction Deadline: 5/26/2017**

**Corrected on 8/15/2017**

**Citation observed to be corrected on this date.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

#### Comment

No Swimming Activities Provided

### Children's Records

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**591-1-1-.08 Children's Records****Met****Correction Deadline: 6/8/2017****Corrected on 8/15/2017****.08(a)-(f) - This citation was observed to be corrected on this date. Proper documentation was observed in the children's files.**

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Please ensure routine maintenance of bathrooms.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon observation in Pre-K classroom 1R there was Aquaphor lip repair and a tube of chapstick found in children's backpacks.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 8/15/2017**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The consultant discussed the tree roots behind the infant swings, and the maintenance of the blue metal car on the toddler playground as well as fluffing and redistributing the resilient surface on the preschool playground.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 6/8/2017****Corrected on 8/15/2017****Citation observed to be corrected on this date.**

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**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

The consultant discussed the proper procedures of return of unused medication to parents.

**Correction Deadline: 8/15/2017**

<b>Safety</b>
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**Comment**

Observed-Positive Learning Environment

## 591-1-1-.36 Transportation(CR)

Not Met

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that the director did not have documentation of the required transportation training.

**POI (Plan of Improvement)**

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 8/29/2017****Recited on 8/15/2017****Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that the center did not have documentation on file of an annual safety check of the center vehicles.

**POI (Plan of Improvement)**

The Center will obtain the annual vehicle inspection.

**Correction Deadline: 8/20/2017****Finding**

591-1-1-.36(5)(a) requires the driver of the vehicle to be at least eighteen (18) years of age and possess a valid driver's license as required for the class of vehicle that the driver operates for the Center. It was determined based on a review of records that the center had one driver that did not have documentation of a current drivers license.

**POI (Plan of Improvement)**

The Center will ensure that drivers meet age requirements and have a valid drivers license as required for the class of vehicle.

**Correction Deadline: 8/16/2017****Correction Deadline: 5/26/2017****Corrected on 8/15/2017****.36(7)(c)2. - This citation was observed to be corrected on this date.****Correction Deadline: 5/26/2017****Corrected on 8/15/2017****.36(7)(c)3. i-iii - This citation was observed to be corrected on this date.**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

#### Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that seven of the 12 cribs in the infant classroom was observed to not have tight-fitting sheets on them.

#### POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 8/15/2017

## Staff Records

### 591-1-1-.09 Criminal Records Check(CR)

Met

#### Comment

Criminal Records Check complete

### 591-1-1-.33 Staff Training

Not Met

#### Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that twelve out of 21 staff members were observed to have not completed the required health and safety orientation training.

#### POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/14/2017

### 591-1-1-.31 Staff(CR)

Not Met

#### Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that the center had three lead teachers without the required credentials.

#### POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 11/17/2017

Recited on 8/15/2017

## Staffing and Supervision

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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Observed-Appropriate Staff:Child Ratios

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Observed-Adequate Supervision