



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/14/2017 **VisitType:** Licensing Study

**Arrival:** 10:50 AM

**Departure:** 1:00 PM

**CCLC-39620**

**Little Feet Learning Academy**

1210 Telfair Street Dublin, GA 31021 Laurens County  
 (478) 353-1636 littlefeetlearningacademy@yahoo.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/14/2017	Licensing Study	Good Standing	
01/23/2017	Monitoring Visit	Good Standing	
08/08/2016	Initial Licensing Study	Good Standing	

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds and Two Year Olds	1	4	C	17	C	NA	NA	Circle Time
Main	B	Infants and One Year Olds	1	4	C	10	C	NA	NA	Nap,Free Play,Diapering
Main	C	Three Year Olds	2	8	C	16	C	22	C	Centers
					Total Capacity @35 sq. ft.: 43		Total Capacity @25 sq. ft.: 49			
Total # Children this Date: 16			Total Capacity @35 sq. ft.: 43			Total Capacity @25 sq. ft.: 49				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	80	C

**Comments**

Plan of Improvement: Developed This Date 08/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Tracey Broxton, Program Official

Date

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Brandi Mangino, Consultant

Date



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### Findings Report

**Date:** 8/14/2017    **VisitType:** Licensing Study    **Arrival:** 10:50 AM    **Departure:** 1:00 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Technical Assistance**

**Technical Assistance**

Consultant discussed about ensuring the yellow shelf in the first right room (Room A) is secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

**Evening Care**

**591-1-1-.32 Staffing/Supervision(CR)** **Met**

**Comment**

Staffing and supervision for evening hours discussed on this date.

**Correction Deadline: 8/14/2017**

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that the following areas of the center need repaired:

- the outside facia boards on the back of the building are rotten
- on the right side leading out to the playground a piece of the building has rotten wood.
- On the left side the wood that is not yellow leading out from the playground is chipping
- The window seals throughout the halls walls have build-up dirt and dust
- The corner of the diaper changing station in Room A is cracked. In addition, the wood that is attached to that area the nails need to be secured in and not loose.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 8/28/2017**

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 1/23/2017****Corrected on 8/14/2017****.26(4) - Citation observed to be corrected.****Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Ensure Feeding Forms Updated

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that a medication log stated that medication was due to be given to a child on August 10, 2017 and August 11, 2017 the log reflected the medication was given on August 10, 2017, but not August 11, 2017. It was further determined that medication was to be given from July 31, 2017 until August 5, 2017 and the medication was not given August 3, 2017 through August 5, 2017. In addition, medication was due to be given from July 23, 2017 until July 28, 2017 and the medication was not given on July 23, 2017.

**POI (Plan of Improvement)**

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 8/14/2017**

## Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

### Technical Assistance

Consultant discussed updated the emergency preparedness plan.

Correction Deadline: 8/19/2017

## Safety

591-1-1-.11 Discipline(CR)

Met

### Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

Met

### Comment

No Routine Transportation Provided

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

### Comment

Cribs meet standards.

Correction Deadline: 8/14/2017

## Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

### Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 1/23/2017

Corrected on 8/14/2017

.31(2)(b) - Citation observed to be corrected on this date.

## Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

### Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

### Comment

Observed-Adequate Supervision