



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/10/2017 **VisitType:** Licensing Study

**Arrival:** 8:45 AM

**Departure:** 11:10 AM

**CCLC-16183**

**Small Treasures Learning Center**

502 West Solomon Street Griffin, GA 30223 Spalding County  
 (770) 229-1967 smalltreasures502@gmail.com

**Regional Consultant**

Katrina Maddox

Phone: (706) 434-4412

Fax: (706) 434-7708

katrina.maddox@decal.ga.gov

**Mailing Address**

452 West Solomon Street  
 Griffin, GA 30223

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/10/2017	Licensing Study	Good Standing	
02/06/2017	Monitoring Visit	Good Standing	
09/20/2016	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	A-Lg. Front		0	0	C	13	C	18	C	Not In Use
Bldg 1	B-Back Right	Two Year Olds	1	7	C	7	C	9	C	Centers
Bldg 1	C-Back Middle		0	0	C	7	C	NA	NA	Not In Use
Bldg 1	D-Back Left	Four Year Olds	1	8	C	7	NC	NA	NA	Transitioning, Breakfast
Total Capacity @35 sq. ft.: 34					Total Capacity @25 sq. ft.: 49					
Bldg. II	E-Back Right		0	0	C	5	C	7	C	Not In Use
Bldg. II	F-Front Right		0	0	C	5	C	7	C	Not In Use
Bldg. II	G-Front Left		0	0	C	5	C	7	C	Not In Use
Total Capacity @35 sq. ft.: 15					Total Capacity @25 sq. ft.: 49					
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 49			Total Capacity @25 sq. ft.: 49				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	Main (between (Bldg. I & II))	55	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Smith, Program Official

Date

Katrina Maddox, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Observed-Variety Throughout Center

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Children's Records

#### 591-1-1-.08 Children's Records

Met

#### Comment

Observed-Records Complete/Well Organized

### Facility

#### 591-1-1-.06 Bathrooms

Met

#### Comment

Observation-Clean and Well Maintained

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed Capacity Routinely Met

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/6/2017

Corrected on 8/10/2017

.25(8) - Consultant observed outlet covers on all outlets in each of the classrooms.

591-1-1-.26 Playgrounds(CR) Met

**Comment**

Observation-Clean/Good Repair

**Food Service**

591-1-1-.15 Food Service & Nutrition Met

**Comment**

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations Met

**Comment**

Kitchen Appears Clean/Well Organized

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) Met

**Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

**Comment**

Per director, no medication monitoring is provided.

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures Met

**Comment**

591-1-1-.21(3) - Emergency drill log observed in each classroom.

**Correction Deadline: 8/15/2017**

591-1-1-.27 Posted Notices Met

**Comment**

Observed-All Notices Posted

591-1-1-.29 Required Reporting Met

**Comment**

Discussed-Reporting Requirements

**Safety**

591-1-1-.05 Animals Met

**Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

**Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)** **Met**

**Correction Deadline: 2/16/2017**

**Corrected on 8/10/2017**

**.36(3)(a-c) - Consultant observed transportation training for all drivers listed. Consultant observed transportation training for the director which was completed February 7, 2017.**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position. Per director, there are no infants enrolled at this time.

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

**Comment**

Hired since last visit

**Correction Deadline: 2/6/2017**

**Corrected on 8/10/2017**

**.09(1)(g) - Consultant observed satisfactory determination letters for all staff members.**

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-50% Certified First Aid & CPR

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Observed - Documentation Of Training for all staff for 2016.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Lead staff education requirements are met based on review of records.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff