



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/9/2018 **VisitType:** Technical Assistance **Arrival:** 2:00 PM **Departure:** 4:30 PM

**FR-000012004**

**Miller, Gwendolyn C**

1240 Hall Road Thomasville, GA 31757 Thomas County  
(229) 227-9276 msgwen13@hotmail.com

**Regional Consultant**

Linda A. Barge

Phone: (229) 317-5612  
Fax: (229) 317-5697  
linda.barge@dec.al.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/29/2018	POI Follow Up	Deficient	
05/01/2018	Monitoring Visit	Support	
10/19/2017	Licensing Study	Good Standing	

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0				

Children Present: 0

Total Children: 0

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

#### **Comments**

The provider and the Technical Assistant Consultant met on this date and discussed the Technical Assistant Agreement. The provider signed the TA Agreement Form accepting Technical Assistance.

The Technical Assistant Consultant assisted the provider with review of citations. Each citation was discussed at great length.

The Technical Assistant Consultant will return next week (August 16, 2018) to with the provider in developing action steps.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Gwendolyn Miller, Program Official

Date

---

Linda A. Barge, Consultant

Date

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**Date:** 8/9/2018

**Purpose:** Technical Assistance

**Arrival:** 2:00 PM

**Departure:** 4:30 PM

**FR-000012004**

**Miller, Gwendolyn C**

1240 Hall Road  
Thomasville, GA 31757  
Thomas County  
(229) 227-9276  
msgwen13@hotmail.com

**Consultant**

Linda A. Barge

2 Martin Luther King Jr. Drive SE,  
670 East Tower  
Atlanta, GA 30334  
Phone: (229) 317-5612  
linda.barge@dec.al.ga.gov

**Children's Records**

**Rule:** 290-2-3-.08(13)Documentation of the non-pay status

**Plan of Improvement:** The provider will obtain and maintain documentation of the non-pay status of related and unrelated children in care for whom no pay is received shall be maintained and shall include a notarized statement by such child's Parent(s) attesting to the non-pay status by August 17, 2018.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The provider will obtain and maintain no pay forms for all no pay children.	Ms. Miller	08/17/2018	Developed			

**Licensure**

**Rule:** 290-2-3-.04(1)(d)License Application-Requirements

**Plan of Improvement:** The provider will ensure that Any person that care is not provided for more than six children for pay, related or unrelated, as defined in these rules, shall make application to the Department for a License to operate a Child Care Learning Center, except as provided in 290-2-3-.07(6) by August 17, 2018.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The provider will reduce the number of children that care is being provided for to children children for pay.	Ms. Miller	08/17/2018	Developed			

**Rule:** 290-2-3-.05(c)False/Misleading Statements

**Plan of Improvement:** The provider will ensure that False or Misleading Statements are not made. No Provider shall make or condone any Provisional Employee or Employee making false or misleading statements to the Department in connection with any authorized investigation or inspection being conducted by the Department by August 17, 2018.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The provider will give correct information to the consultant regarding the number of children enrolled.	Ms. Miller	08/17/2018	Developed			

**Staff:Child Ratios and Supervision**

**Rule:** 290-2-3-.07(11)More than six unrelated children present

**Plan of Improvement:** The provider will ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional Children who are three years of age or older for two designated one hour periods daily upon approval by the Department by August 17, 2018.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The provider will ensure that the total number of children present for pay not exceed six children.	Ms. Miller	08/16/2018	Developed			
2	The provider will keep a running list of the number of enrolled children so that hours and times no overlap.	Ms. Miller	08/16/2018	Developed			