



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/9/2017

VisitType: Licensing Study

Arrival: 9:30 AM

Departure: 2:30 PM

CCLC-9096

Mt. Zion Learning Center

186 Will Waters Road Hazlehurst, GA 31539 Jeff Davis County
 (912) 375-7429 mzl7429@yahoo.com

Regional Consultant

Connie Boatright

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Mailing Address

11 Arthur McNeal Road
 HAZLEHURST, GA 31539

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/09/2017	Licensing Study	Good Standing	
03/15/2017	POI Follow Up	Good Standing	
02/15/2017	Monitoring Visit	Deficient	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 3rd Left	One Year Olds	2	7	C	14	C	NA	NA	Nap
Main	B - 2nd Left	Two Year Olds	2	11	C	14	C	NA	NA	Free Play,Lunch,Transitioning,Nap
Main	C - 1st Left	Three Year Olds	1	7	C	14	C	NA	NA	Transitioning,Lunch,Nap
Main	D - 1st Right	PreK	1	8	C	16	C	NA	NA	Lunch,Transitioning,Nap,TV
Main	E 2nd Right	Three Year Olds	1	9	C	16	C	NA	NA	Transitioning,Lunch,Nap
Main	F - 3rd Right		0	0	C	16	C	NA	NA	Not In Use
Main	G - (School Room)		0	0	C	16	C	NA	NA	Not In Use
Main	Gym		0	0	C	256	C	NA	NA	Not In Use
Main	H - Last Room on the R	Infants	2	4	C	17	C	NA	NA	Lunch,Nap,Transitioning
Main	K - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Main	L - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Main	M - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Main	N - Second Hall		0	0	C	14	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 435						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 46			Total Capacity @35 sq. ft.: 435			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - A	12	C
Main	Playground - B	53	C
Main	Playground - C	143	C

Comments

This Licensing Study is the first regulatory visit for Mt. Zion Learning Center this 2017 - 2018 fiscal year.

The consultant reviewed all staff files and finds a satisfactory fingerprint criminal records clearance determination letter on file for each staff member. The consultant discussed with the center director that all staff members are required to have a comprehensive fingerprint criminal records clearance determination letter on file by October 1, 2017.

The center provides medication, does not provide field trips, transportation or liability insurance. The consultant observed a notice posted on the parent bulletin board that no liability insurance is provided as well as signed parental acknowledgement in the child files.

The consultant discussed SIDS / Safe Sleep with the infant staff.

Plan of Improvement: Developed This Date 08/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Christy Dixon, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Met****Comment**

The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 8/9/2017

Comment

The consultant observed current lesson plans posted.

Correction Deadline: 8/9/2017

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records**Met****Comment**

Observed-Records Complete/Well Organized

Comment

Parent Agreements Obtained/Completed

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(7) requires center staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on the consultant's observation that the first staff in the boys bathroom located in the inside play room B had urine and feces and had not been flushed or cleaned.

POI (Plan of Improvement)

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

Correction Deadline: 8/9/2017

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Continue to check equipment for chipping paint and rust (five red tricycles in a circle).

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The consultant observed the fire drill log to be documented as required.

Correction Deadline: 8/14/2017

591-1-1-.22 Parental Access**Met****Comment**

The consultant observed the parental access notice to be posted.

Correction Deadline: 8/9/2017

591-1-1-.27 Posted Notices**Not Met****Finding**

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on the consultant's observation that the person(s) in charge during the absence of the director notice was not posted.

POI (Plan of Improvement)

The center will post the notice showing the person(s) in charge during the directors absence.

Correction Deadline: 8/9/2017

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(4) - Reminder to cover cots / mats when they are being stored inside of the child classroom / play area.

Correction Deadline: 8/9/2017

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultant's review of all staff files that three staff members hired August 23, 2004, February 5, 2011 and January 10, 2017 do not have the required Health & Safety Orientation Training.

POI (Plan of Improvement)

The center director will enroll these three staff members in the Health & Safety Orientation Training by Friday, August 11, 2017.

Correction Deadline: 9/8/2017

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Direct Supervision/Attentive Staff