



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/7/2017      **VisitType:** Monitoring Visit      **Arrival:** 8:45 AM      **Departure:** 12:45 PM

**CCLC-76**

**Primrose School of Buford**

1650 Crossroads Drive Buford, GA 30518 Gwinnett County  
 (770) 932-5573 office@primrosebuford.com

**Regional Consultant**

Tamra Thomas  
 Phone: (770) 405-7962  
 Fax: (404) 591-6172  
 tamra.thomas@decal.ga.gov

**Mailing Address**  
 Same

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 08/07/2017                         | Monitoring Visit | Good Standing |  |
| 03/16/2017                         | Licensing Study  | Good Standing |  |
| 10/07/2016                         | Monitoring Visit | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room | Age Group                                 | Staff                           | Children | NC/C                            | Max 35 SF.                      | 35 SF. Comp.                    | Max 25 SF. | 25 SF. Comp. | Notes                          |
|--------------------------------|------|---|---------------------------------|----------|---------------------------------|---------------------------------|---------------------------------|------------|--------------|--------------------------------|
| Main                           | 1L   | One Year Olds                             | 2                               | 8        | C                               | 10                              | C                               | NA         | NA           | Circle Time, Diapering         |
| Main                           | 1R   | Infants                                   | 3                               | 8        | C                               | 22                              | C                               | NA         | NA           | Feeding, Diapering, Floor Play |
| Main                           | 2L   | Two Year Olds                             | 3                               | 17       | C                               | 20                              | C                               | NA         | NA           | Circle Time                    |
| Main                           | 2R   | Two Year Olds and Three Year Olds         | 2                               | 13       | C                               | 20                              | C                               | 29         | C            | Circle Time                    |
| Main                           | 3L   | Two Year Olds and Three Year Olds         | 2                               | 15       | C                               | 21                              | C                               | NA         | NA           | Circle Time                    |
| Main                           | 3R   | Four Year Olds and Six Year Olds and Over | 1                               | 12       | C                               | 20                              | C                               | 28         | C            | Circle Time                    |
| Main                           | 4L   | Three Year Olds                           | 2                               | 13       | C                               | 19                              | C                               | NA         | NA           | Centers                        |
|                                |      |   |                                 |          | Total Capacity @35 sq. ft.: 132 |                                 | Total Capacity @25 sq. ft.: 149 |            |              |                                |
| Total # Children this Date: 86 |      |   | Total Capacity @35 sq. ft.: 132 |          |                                 | Total Capacity @25 sq. ft.: 149 |                                 |            |              |                                |

| Building | Playground    | Playground Occupancy | Playground Compliance |
|----------|---------------|----------------------|-----------------------|
| Main     | A-Right Front | 23                   | C                     |
| Main     | B- Left Front | 41                   | C                     |
| Main     | c- Left Rear  | 46                   | C                     |
| Main     | D- Right rear | 84                   | C                     |

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Jennifer Horist, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tamra Thomas, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities** **Met**

#### Comment

The center has Lesson Plans for each group on this date. The center will ensure Lesson Plans include activities for three School-age children being served this week until their primary school begin August 9,2017.

**Correction Deadline: 8/7/2017**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

#### Comment

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

#### Comment

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

#### Technical Assistance

The center will remind the weekend cleaning company to keep the gate locked around the air condition unit, and provide the staff with a copy of the Playground checklist.

**Correction Deadline: 8/7/2017**

## Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

**Comment**

Observed-Complete Documentation

## Safety

591-1-1-.11 Discipline(CR)

Met

**Comment**

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 3/26/2017

Corrected on 8/7/2017

Previous rule citation corrected. The center had five of five staff with transportation training on file.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Ensure Cribs/Cots Labeled

## Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

**Comment**

Criminal Records Check complete

591-1-1-.31 Staff(CR)

Met

**Comment**

Lead staff education requirements

## Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Observed-Appropriate Staff:Child Ratios

**Comment**

Observed-Direct Supervision/Attentive Staff