



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/7/2017 **VisitType:** Licensing Study **Arrival:** 3:30 PM **Departure:** 5:00 PM

CCLC-12266

Myers YMCA Kids Time

2676 Candler Road Gainesville, GA 30507 Hall County
 (770) 297-9622 amy.kienle@gamountainsymca.org

Mailing Address

2455 Howard Road
 Gainesville, GA 30501

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Joint with: Candace Gilbert

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/07/2017	Licensing Study	Good Standing	
05/09/2017	Monitoring Visit	Good Standing	
11/09/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Six Year Olds and Over	1	14	C	94	C	NA	NA	Free Play
Main	Computer Lab		0	0	C	22	C	NA	NA	
Main	Gym		0	0	C	161	C	NA	NA	
Total Capacity @35 sq. ft.: 80						Total Capacity @25 sq. ft.: 0		Building capacity limited by Centers Request		
Total # Children this Date: 14		Total Capacity @35 sq. ft.: 80				Total Capacity @25 sq. ft.: 0		Building @25 capacity limited by Centers Request		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	57	C

Comments

The purpose of this visit is to follow up on a visit from May 9, 2017 and conduct a licensing study.

Plan of Improvement: Developed This Date 08/07/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Leslie Freyre-Clackler, Program Official

Date

Neli Todorova, Consultant

Date

Candace Gilbert, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed all equipment safely secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Route to playground observed to be safe. Provider stated that equipment on playground is not used by program.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

School age after school program. No children enrolled that require diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Provider stated that medications are not routinely administered at the center. Program has not administered medications since previous visit.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Reminder-Signs Posted/Up to Date

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **N/A**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **N/A**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

School age - after school program no rest period required.

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 5/9/2017

Corrected on 8/7/2017

.09(1)(a) - Consultant observed criminal record checks to be complete. Consultant discussed with provider Comprehensive background checks due by October 2017. One provisional employee observed.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on consultant's observation that the first aid kit was missing protective eye wear, antibacterial ointment and cold pack.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 8/17/2017

591-1-1-.24 Personnel Records**Met****Correction Deadline: 5/14/2017****Corrected on 8/7/2017****.24 - Consultant observed director to have a file on site at the center.**

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's review of records that one of two staff did not have evidence of health and safety orientation completed.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/6/2017

591-1-1-.31 Staff(CR)**Met****Correction Deadline: 5/23/2017****Corrected on 8/7/2017****.31(1)(b) - Consultant observed director to have completed 40 hour director's training.**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision