



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/6/2018      **VisitType:** Monitoring Visit      **Arrival:** 8:55 AM      **Departure:** 12:10 PM

**CCLC-47684**

**Steady Sprouts Preschool**

2499 Shallowford Road Marietta, GA 30066 Cobb County  
 (678) 402-1029 Isfwilloughby@gmail.com

**Regional Consultant**

Katrina Maddox  
 Phone: (706) 434-4412  
 Fax: (706) 434-7708  
 katrina.maddox@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                         |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------------|---------------|--|
| 08/06/2018                         | Monitoring Visit        | Good Standing |  |
| 03/21/2018                         | Monitoring Visit        | Good Standing |  |
| 08/30/2017                         | Initial Licensing Study | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room               | Age Group                          | Staff                           | Children | NC/C                            | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes         |
|--------------------------------|--------------------|------------------------------------|---------------------------------|----------|---------------------------------|-------------------------------|--------------|------------|--------------|---------------|
| Main                           | Rm. B- 1's         |                                    | 0                               | 0        | C                               | 11                            | C            | NA         | NA           |               |
| Main                           | Rm. C- 2's         | Two Year Olds                      | 1                               | 10       | C                               | 17                            | C            | NA         | NA           | Outside       |
| Main                           | Rm. D- 6wks-12mths | Infants                            | 1                               | 3        | C                               | 21                            | C            | NA         | NA           | Floor Play    |
| Main                           | Rm. E- 4's         | Three Year Olds and Four Year Olds | 2                               | 10       | C                               | 26                            | C            | NA         | NA           | Transitioning |
| Main                           | Rm. F- Afterschool |                                    | 0                               | 0        | C                               | 14                            | C            | NA         | NA           |               |
| Main                           | Rm. G- 3's         |                                    | 0                               | 0        | C                               | 21                            | C            | NA         | NA           |               |
|                                |                    |                                    |                                 |          | Total Capacity @35 sq. ft.: 110 | Total Capacity @25 sq. ft.: 0 |              |            |              |               |
| Total # Children this Date: 23 |                    |                                    | Total Capacity @35 sq. ft.: 110 |          |                                 | Total Capacity @25 sq. ft.: 0 |              |            |              |               |

| Building | Playground                              | Playground Occupancy | Playground Compliance |
|----------|---|----------------------|-----------------------|
| Main     | Playground A-6wks-2yrs-Back             | 27                   | C                     |
| Main     | Playground B- Back right-3's            | 41                   | C                     |
| Main     | Playground C (Right of bldg)-3's -12yrs | 55                   | C                     |

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Fatimah Willoughby, Program Official

Date

Katrina Maddox, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms** **Met**

**Correction Deadline: 9/9/2017**

**Corrected on 8/6/2018**

.06(5) - citation corrected. Room is currently not in use.

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 3/21/2018**

**Corrected on 8/6/2018**

.26(6) - citation is corrected. The green benches on all playgrounds were observed to be in good repair.

**Correction Deadline: 3/21/2018**

Corrected on 8/6/2018

.26(9) - Citation is corrected. No exposed tree roots or broken limbs were observed on Playground B.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Discussed proper medication documentation and procedures.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

## Staff Records

### 591-1-1-.09 Criminal Records Check(CR)

Not Met

#### Comment

Director provided 5 file(s) for employees hired since last visit.

#### Finding

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that 3 staff members hired since July 18, 2018 do not have a satisfactory preliminary background check.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met.

**Correction Deadline: 8/6/2018**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 3/21/2018**

**Corrected on 8/6/2018**

**.32(3) - citation is corrected. Room D had 3 infants.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.