



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/4/2017 **VisitType:** Licensing Study

Arrival: 11:10 AM

Departure: 1:15 PM

FR-000014443

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Compliance Zone Designation

08/04/2017	Licensing Study	Good Standing
04/26/2017	Licensing Study	Good Standing
09/28/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	4	3	0	1	0
1 & 2 Years	3	2	0	1	0
3 & 4 Years	1	1	0	2	0
School Age(5+) Years	1	5	0	1	0
Total Under 13 Years	9	11	0	5	0
Total Under 18 Years	9				

Children Present: 10

Total Children: 18

Caregivers/Helpers Present: 3

Total Caregivers/Helpers: 4

Comments

Plan of Improvement: Developed This Date 08/04/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angela Gilland, Program Official

Date

Ruby Norman, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

Staff stated proper knowledge of infants sleep position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 2

Child # 4 Not Met

"Missing/Incomplete Components"

Name Missing-(.08)(4),Date of Birth Missing-(.08)(4),Parent's Names -(.08)(4),Phone Numbers-(.08)(4),Parents Address-(.08)(4)

Child # 15 Not Met

"Missing/Incomplete Components"

Name Missing-(.08)(4),Date of Birth Missing-(.08)(4),Parent's Names -(.08)(4),Phone Numbers-(.08)(4),Parents Address-(.08)(4)

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that two children did have an enrollment record on file.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 8/4/2017**Finding**

290-2-3-.08(13) requires documentation for the care of children, related and unrelated, for whom no pay is received to include a notarized statement from the Parent(s) attesting to the non-pay status. It was determined based on a review of records that two unrelated children for whom no pay is received did not have a notarized statement from the parent on file.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 8/4/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that there was a can of sunscreen spray on a table near the playground area. It was also determined that there was filter cleaner and enhanced shock oxide in the front right corner of the playground area.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 8/4/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

No Swimming Activities Provided

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)	Met
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Comment

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR)	Met
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Comment

Provider stated no medication dispensed at this time.

	Licensure
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290-2-3-.04 Application Requirements(CR)	Met
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Comment

Provider cared for three unrelated children for pay, four related and three unrelated children for no pay on this day.

	Safety and Discipline
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290-2-3-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

	Staff Records
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290-2-3-.21 Criminal Records Check(CR)	Met
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Comment

Criminal Records Check complete

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff qualifications/compliance with law

	Staff:Child Ratios and Supervision
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290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Direct Supervision/Attention To Needs