



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/2/2017 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 10:40 AM

FR-000003246

Grace, Shelley R.

1165 Olivine Drive Alpharetta, GA 30022 Fulton County
(770) 772-0053 shelleygracenco@gmail.com

Mailing Address
Same

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Joint with: LaQuita Clark

Compliance Zone Designation

08/02/2017	Licensing Study	Good Standing
02/09/2017	Monitoring Visit	Good Standing
09/21/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	3	0	0	0
3 & 4 Years	0	2	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	3	6	0	0	0
Total Under 18 Years	3				

Children Present: 3

Total Children: 6

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

Comments

The purpose of this visit is to follow up on visit from February 9, 2017 and to conduct a licensing study.

Plan of Improvement: Developed This Date 08/02/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalgoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shelley Grace, Program Official

Date

Neli Todorova, Consultant

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 8/2/2017 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 10:40 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

No Swimming Activities Provided

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with provider to have the fire extinguisher serviced.

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with provider to constantly monitor outdoor equipment for breaks and replace or repair as needed.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)	Met
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Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)	Met
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Comment

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR)	Met
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Comment

No medication dispensed per provider statement.

	Licensure
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290-2-3-.04 Application Requirements(CR)	Met
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Comment

Appropriate number of children

	Safety and Discipline
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290-2-3-.11 Animals	Not Met
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Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on consultant's review of records that there was no evidence of current vaccination on file.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and there is record of their vaccination and that unconfined animals are not allowed in child care areas.

Correction Deadline: 8/2/2017

290-2-3-.11 Discipline(CR)	Met
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Comment

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit	Met
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Comment

First Aid kit complete observed.

Correction Deadline: 8/2/2017

290-2-3-.11 Transportation(CR)	N/A
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Comment

No Routine Transportation Provided

	Staff Records
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290-2-3-.21 Criminal Records Check(CR)	Not Met
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Correction Deadline: 8/3/2017

Corrected on 8/2/2017

.21(1)(c) - Previous citation under different number.

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined, based on the consultant's review of files, that three residents had local background checks and did not have evidence of satisfactory determination letters on file.

One day letter left on this date.

POI (Plan of Improvement)

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

Correction Deadline: 8/3/2017

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training	Met
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Comment

Observed documentation of completed Health/Safety training .

Comment

Observed-Documentation of Annual Training

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Direct Supervision/Attention To Needs