



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/1/2017

VisitType: Licensing Study

Arrival: 9:45 AM

Departure: 12:00 PM

CCLC-2725

Miss Kay's Daycare And Learning Center

16 Pine Street Monticello, GA 31064 Jasper County
 (706) 468-2718 misskays@bellsouth.net

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@dec.al.ga.gov

Mailing Address

P. O. BOX 168
 MONTICELLO, GA 31064

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/01/2017	Licensing Study	Good Standing	
02/09/2017	Monitoring Visit	Good Standing	
08/11/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Annex	School-age	Four Year Olds and Five Year Olds	1	12	C	20	C	28	C	Free Play,Floor Play	
Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 118								
Main	1L (6year-11years)	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	37	NC	26	NC	36	NC	Free Play,Centers	
Main	1R (infants-1year)	Infants and One Year Olds	3	15	C	20	C	NA	NA	Diapering,Free Play,Nap,Floor Play	
Main	2L (3years-4years)	Three Year Olds and Four Year Olds	2	25	C	32	C	NA	NA	Centers,Lunch	
Main	2R (1year-2 years)	One Year Olds and Two Year Olds	2	16	C	20	C	NA	NA	Free Play,Centers,Lunch,Floor Play	
Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 118								
Total # Children this Date: 105			Total Capacity @35 sq. ft.: 118				Total Capacity @25 sq. ft.: 118				

Building	Playground	Playground Occupancy	Playground Compliance
Annex	Annex Playground	177	C
Main	Main Playground	170	C

Comments

The center was observed to have liability insurance on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Martha Kindred, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 8/1/2017 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed updated lesson plans on this date.

Correction Deadline: 8/1/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

Comment

The consultant observed no unsecured equipment that posed a hazard to children on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Comment

Parent Agreements Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Met****Comment**Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the school-age classroom (1L) was observed to provide care for 38 children in a classroom that had a capacity of 26 children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/1/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that one of two toilets were observed to be inoperable in the back classroom. The consultant further observed paint to be peeling in the two-year-old (2L) classroom near the play kitchen area.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will have the toilet repaired and ensure no paint is peeling off walls.

Correction Deadline: 8/1/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on observation that the blue and red arched climbers were observed to be unsecured on this date. The consultant could physically lift the equipment off the ground.

POI (Plan of Improvement)

The Center will remove or repair equipment that is not anchored and will regularly inspect the equipment to ensure it remains anchored.

Correction Deadline: 8/11/2017

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Menu Meets USDA Guidelines as the consultant observed ham/cheese sandwich, bake beans, peaches and milk being served for lunch on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Safety

591-1-1-.05 Animals **N/A**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **N/A**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **N/A**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Technical Assistance**

Comment

Criminal Records Check complete

Comment

No new hires

Technical Assistance

The consultant discussed with the director that all staff must complete the comprehensive portion for the fingerprinting process that can be completed on decalkoala.com. The director will ensure that all staff have comprehensive background letters no later than October 1, 2017.

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-100% Certified First Aid & CPR

Comment

Observed-Center/Vehicle Kits Complete

591-1-1-.33 Staff Training**Met****Comment**

Observed - Documentation Of Training

Comment

Reminder - Orientation Documented/Signed

591-1-1-.31 Staff(CR)**Met****Comment**

Staff were observed to follow all applicable laws and regulations on this date.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that the school age classroom was observed to have a ratio of 1:38 children (four four-year-olds, 12 five-year-olds, and 21 school-age) in the school-age classroom upon the consultant's arrival.

POI (Plan of Improvement)

The Center will provide additional staff when there is a mixed-age group.

Correction Deadline: 8/1/2017

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision