



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/31/2017 **VisitType:** Monitoring Visit **Arrival:** 7:45 AM **Departure:** 10:55 AM

CCLC-1988

HOUSTON ROAD DAY CARE AND LEARNING CENTER, INC.

6045 HOUSTON RD Macon, GA 31216 Bibb County
 (478) 784-1826 houstondaycare@bellsouth.net

Mailing Address
 6045 HOUSTON RD
 MACON, GA 31216

Regional Consultant

Brandi Mangino
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 brandi.mangino@decal.ga.gov

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/31/2017	Monitoring Visit	Good Standing	
01/05/2017	Licensing Study	Good Standing	
08/18/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	14	C	NA	NA	
Main	1R	Two Year Olds and Three Year Olds	1	7	C	10	C	NA	NA	Outside,Breakfast,Transitioning,Free Play
Main	2 R		0	0	C	14	C	NA	NA	
Main	2L		0	0	C	12	C	NA	NA	
Main	Middle		0	0	C	20	C	NA	NA	
Main	Right Wing Back-Infants	Infants and One Year Olds	1	5	C	12	C	NA	NA	Diapering,Floor Play,Transitioning
Main	Right Wing Front- 1-2 year olds	One Year Olds	1	2	C	16	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 98						Total Capacity @25 sq. ft.: 0				
Two	School Age	Three Year Olds and Four Year Olds and Six Year Olds and Over	3	23	C	62	C	NA	NA	Transitioning,Outside,Free Play
Total Capacity @35 sq. ft.: 62						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 160			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 1	71	C
Main	Playground 2	20	C

Comments

Plan of Improvement: Developed This Date 07/31/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Terri Graham Gilstrap, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 7/31/2017 **VisitType:** Monitoring Visit **Arrival:** 7:45 AM **Departure:** 10:55 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultant observation that the blue couch in the second left room was not in good repair in that the vinyl was coming off the top. It was further determined that a blue and pink toy, and the Step 2 house on the front left playground both had a sharp edges exposed.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 7/31/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on consultants observation that the plastic next to the toilet in restroom located between the first and second left room was coming off the wall.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will ensure the above citation is corrected.

Correction Deadline: 8/14/2017

Recited on 7/31/2017

Technical Assistance

Consultant discussed keeping hazards inaccessible a safety latch in the first right room was not working properly (the center has extra latches on site that and a new one will be installed today), and a plunger next to the toilet in the second right rooms restroom.

Correction Deadline: 7/31/2017

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing residency. It was determined based on consultant observation that a yellow metal climber on the large playground was observed to have resilient surfacing underneath, but not covering all areas of the fall zones on the sides as nothing but grass was observed on the sides.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resilient.

Correction Deadline: 8/10/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 1/5/2017

Corrected on 7/31/2017

.10(6) - Citation observed to be corrected.

591-1-1-.17 Hygiene(CR)

Met

Comment

All handwashing requirements discussed on this date.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a medication dispensing record that medication was dispensed to a child July 10, 2017, July 12, 2017 and July 13, 2017 without parental permission. The dispensing record stated that the dates to be given was June 26, 2017 through June 30, 2017 and July 3, 2017 through July 7, 2017.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

The medication is a daily medication prescribed the center will ensure that the parent fills out correct dates, and times before the medication is given.

Correction Deadline: 7/31/2017

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of medication logs that medication was due to be given to a child the week of July 3, 2017 through July 7, 2017. The medication log reflects that the medication was not given July 6, 2017 or July 7, 2017 and no notes were made as to why the medication was not given.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 7/31/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on center director's statement the center does not have an emergency preparedness plan.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 8/5/2017

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Technical Assistance

Technical Assistance

Consultant discussed ensuring that parents fully pate permission forms.

Correction Deadline: 7/31/2017

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that three staff members that participated in a field trip did not have the required transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 8/10/2017

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on consultant observation that the week of May 22, 2016 through May 26, 2016 the transportation logs indicate that afternoon transportation was provided for three children, and no load or unload was accounted for those children on May 26, 2016.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 8/1/2017

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of transportation logs that the week of May 22, 2017 through May 26, 2017 the return time of the facility was not logged on May 26, 2017.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 8/1/2017

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of transportation logs that the week of May 22, 2017 through May 26, 2017 no first check was completed for the afternoon route on May 26, 2017.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 8/1/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Cribs observed to meet the requirements.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 1/5/2017

Corrected on 7/31/2017

.09(1)(e) - Citation observed to be corrected.

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Transition take place tomorrow with the school calendar.

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision